

<b>Effective Date</b>	February 1, 2016
<b>Impacted Manual #(s)/Manual Title(s):</b>	
Manual 40: Training and Certification Requirements	
<b>Conforming Order(s):</b>	
<b>Associated Issue Tracking Title:</b>	Training and Certification Non-compliance
<b>Committee Approval Path - What committee(s) have already seen these changes?</b>	
SOS OC	
<b>MRC 1<sup>st</sup> read date:</b>	December 17, 2015
<b>MRC voting date:</b>	January 28, 2016
<b>Impacted Manual sections:</b>	
Section 3 Section 4	
<b>Reason for change:</b>	
Increase the level of operator compliance with the training and certification requirements.	
<b>Summary of the changes:</b>	
<ul style="list-style-type: none"> <li>• Section 3.3: <ul style="list-style-type: none"> <li>– Added language to compliance monitoring section to include Member Representative and Compliance contact in communication of non-compliance</li> <li>– Revised language in compliance monitoring process to include notice of potential OA/OATT violation and possible report to FERC <ul style="list-style-type: none"> <li>• Added Flow chart overview of process</li> </ul> </li> <li>– Added language requiring operators/dispatchers to be removed from shift responsibilities if they are not in compliance with the applicable requirements</li> </ul> </li> </ul>	

- Initial Training
  - Certification
  - Readiness Exam
  - Continuing Training
- Removed duplicate language from Section 3.2.1
- Changes unrelated to non-compliance issue:
  - Annual review of PJM Training Plan (section 4) in accordance with NERC Standard PER-005
  - Administrative Change: Updated references from edata to Data Viewer
  - Clarifying changes to Section 4.4 describing retesting process for Master Coordinator qualification
  - Minor change to Section 4.7 to remove requirement for weekly self-assessment quiz for Reliability Engineer qualification