

**Operating Committee**  
**Webex/ PJM Conference & Training Center**  
**January 11, 2024**  
**9:00 a.m. – 12:00 p.m. EPT**

## Administration (9:00-9:10)

1. Vy Le, PJM, will provide announcements; review the Antitrust, Code of Conduct, Public Meetings/Media Participation, and the WebEx Participant Identification Requirement.
  - a. Review and approve draft minutes from the December 7, 2023 OC meeting.
  - b. Review of the 2024 OC work plan.

## First Read (9:10 – 9:55)

2. Manual 38: Operations Planning (9:10 – 9:20)  
Liem Hoang, PJM, will review Manual 38 changes as a part of the periodic review.  
The Operating Committee will be asked to endorse these changes at its next meeting.
3. Manual 40: Training and Certification Requirements (9:20 – 9:30)  
Ben Miller, PJM, PJM, will review Manual 40 changes as a part of the periodic review.  
The Operating Committee will be asked to endorse these changes at its next meeting.
4. Manual 3A: Energy Management System (EMS) Model Updates and Quality Assurance (QA) (9:40 – 9:40)  
Eliseo Carrasco, PJM, will provide an overview of proposed changes to Manual 3A to align with NERC's BES definition.  
The committee will be asked to approve the Issue Charge and endorse the solution concept as part of the Quick Fix process outlined in Section 8.6.1 of Manual 34 at its next meeting.
5. TO/TOP Matrix Review (9:50 – 9:55)  
Gizella Mali, PJM, will review Version #18 of the TO/TOP Matrix as a part of the periodic review.  
The Operating Committee will be asked to recommend the TOA-AC approve the TO/TOP Matrix at its next meeting.

## Review of Operations (9:55 – 10:10)

6. Review of Operating Metrics (9:55 – 10:05)  
Stephanie Schwarz, PJM, will review the December 2023 PJM operating metrics slides. Metrics will include PJM's load forecast error, BAAL performance, and transmission / generation outage statistics.
7. Security Update (10:05 – 10:10)  
Jim Gluck, PJM, will provide a security briefing.

## Additional Items (10:10 – 10:50)

8. Reliability Compliance Update (10:10 – 10:20)  
Becky Davis, PJM, will provide an overview on NERC, SERC, RF, and NAESB standards, and other pertinent regulatory and compliance information, and solicit feedback from the members on Reliability Compliance efforts.
- X. PJM Comments to EPA Regarding Reliability (10:20 – 10:50)  
Gary Helm, PJM, and Craig Glazer, PJM, will provide an overview of PJM’s recent comments to the EPA addressing reliability concerns.

## Working Items

None

## Informational Only Postings

9. System Operations Subcommittee (SOS)  
Informational posting of the summary of the most recent SOS meeting.
10. Parameter Adjustment Requests  
Informational posting of the parameter adjustment request process and deadline.
11. Winter Storm Elliott Recommendations Progress Summary  
Informational posting of the progress summary for Winter Storm Elliot recommendations.

## OC Subcommittee/Task Force Informational Section

System Operations Subcommittee (SOS): [SOS Website](#)  
 Data Management Subcommittee (DMS): [DMS Website](#)  
 Distributed Resources Subcommittee (DISRS): [DISRS Website](#)  
 Outage Coordination: [Outage Coordination Issue Tracker](#)

Future Meeting Dates and Materials			Materials Due to Secretary 	Materials Published
Date	Time	Location		
February 8, 2024	9 a.m.	PJM Conference & Training Center and webex	January 31, 2024	February 1, 2024
March 7, 2024	9 a.m.	PJM Conference & Training Center and webex	February 28, 2024	February 29, 2024
April 4, 2024	9 a.m.	PJM Conference & Training Center and webex	March 27, 2024	March 28, 2024
May 2, 2024	9 a.m.	Webex Only	April 24, 2024	April 25, 2024
June 6, 2024	9 a.m.	PJM Conference & Training Center and webex	May 29, 2024	May 30, 2024
July 11, 2024	9 a.m.	PJM Conference & Training Center and webex	July 2, 2024	July 3, 2024
August 8, 2024	9 a.m.	PJM Conference & Training Center and webex	July 31, 2024	August 1, 2024
September 12, 2024	9 a.m.	PJM Conference & Training Center and webex	September 4, 2024	September 5, 2024
October 10, 2024	9 a.m.	PJM Conference & Training Center and webex	October 2, 2024	October 3, 2024

November 8, 2024	9 a.m.	PJM Conference & Training Center and webex	October 31, 2024	November 1, 2024
December 5, 2024	9 a.m.	PJM Conference & Training Center and webex	November 27, 2024	November 27, 2024

Author: V. Le

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

**Participant Identification in Webex:**

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

**Participant Use of Webex Chat:**

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.

<p><b>On the Phone, Dial</b></p>  <p>to Mute/Unmute</p>	<p><b>Linking Teleconference Connection to Webex</b></p> <p>When logging in to the meeting, access Webex first and select the "call me" feature to receive a direct call to your phone. Using this feature will connect your name to your Webex presence.</p>
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<p><b>Join a Meeting</b></p>	<ol style="list-style-type: none"> <li>1. Join meeting in the Webex desktop client</li> <li>2. Enter name (<i>First and Last*</i>) and corporate email</li> <li>3. Under "Select Audio Option" select "Call Me" option from the dropdown menu</li> </ol>
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*\*Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*



# Agenda

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)  
Visit [learn.pjm.com](https://learn.pjm.com), an easy-to-understand resource about the power industry and PJM's role.