

**PJM Transmission Owners Agreement**

**Administrative Committee (TOA-AC)**

**OPEN MEETING NOTICE & AGENDA**

**Wednesday July 6, 2016**

**9:30 AM – 3:00 PM Eastern Time**

**In-Person/WebEx**

Pier 5 Hotel

711 Eastern Ave

Baltimore, MD

Phone: 410-539-2000

**Teleconference Number:** 866-398-2885

**Teleconference Passcode:** 332134

**WebEx Address:** [https://pjm.webex.com](https://urldefense.proofpoint.com/v2/url?u=https-3A__pjm.webex.com&d=AwMFAg&c=l9ZC4kQDqh9zJlZOaj4GRw&r=i9x7xoit1gNZPvzP8EAyWTwYYHgDnhmaXkr8h6exsFM&m=t5nV0WYml-UGv0dHGUORe4MkPo1gIGjux6F8dvkT8vU&s=Sej8_fYGXIVXLcfD9JkagRxl00-w1IuEhZwBTovbI4w&e=)

**WebEx Passcode:**  toa0706pjm

**AGENDA**

1. **Administrative Items** - Mike Batta
   * 1. Roll call and confirm quorum
     2. Approve minutes of the April 2016 meeting
     3. Process for updating regular NDC and signatories document posted on PJM website
2. **PJM RTEP Updates**  - Paul McGlynn/Steve Herling
   * 1. Update on RTEP Studies
     2. Update on Progress of the Designated Entity Design Standards Task Force
     3. Update on lessons learned from Order 1000
3. **Manual 14C revisions** - Jason Shoemaker
4. **LIT Update** - Cheri Yochelson

**Listing of TOA-AC Sub-Committees/Working Groups:**

*Legal Issues Team (LIT) Cheri Yochelson DVP*

*Section 205 Working Group Takis Laios AEP*

*Rules & Procedures Working Group Tom Bainbridge FE*

*TO/TOP Matrix Subcommittee Srinivas Kappagantula and Mark Kuras PJM*

*Physical Security Working Group (PSWG) Takis Laios AEP*

*Security and Resiliency Subcommittee Tom O’Brien PJM*

*Transmission Owners Planning Working Group Esam Khadr PSEG*

**Scheduled for Periodic Updates to the TOA-AC:**

*PJM Synchrophasor Deployment PJM Annually or as needed*

*Transmission & Substation Subcommittee Takis Laios AEP Quarterly or as needed*

**2016 Meetings at Pier 5 Hotel**

*Wednesday, Sept 7*

*Friday, October 7*

*Wednesday, November 9*

*No August or December meetings*