



# Voting Application

- Introduction
- Voting Tool Access
- Voting
- Support Resources

# Introduction

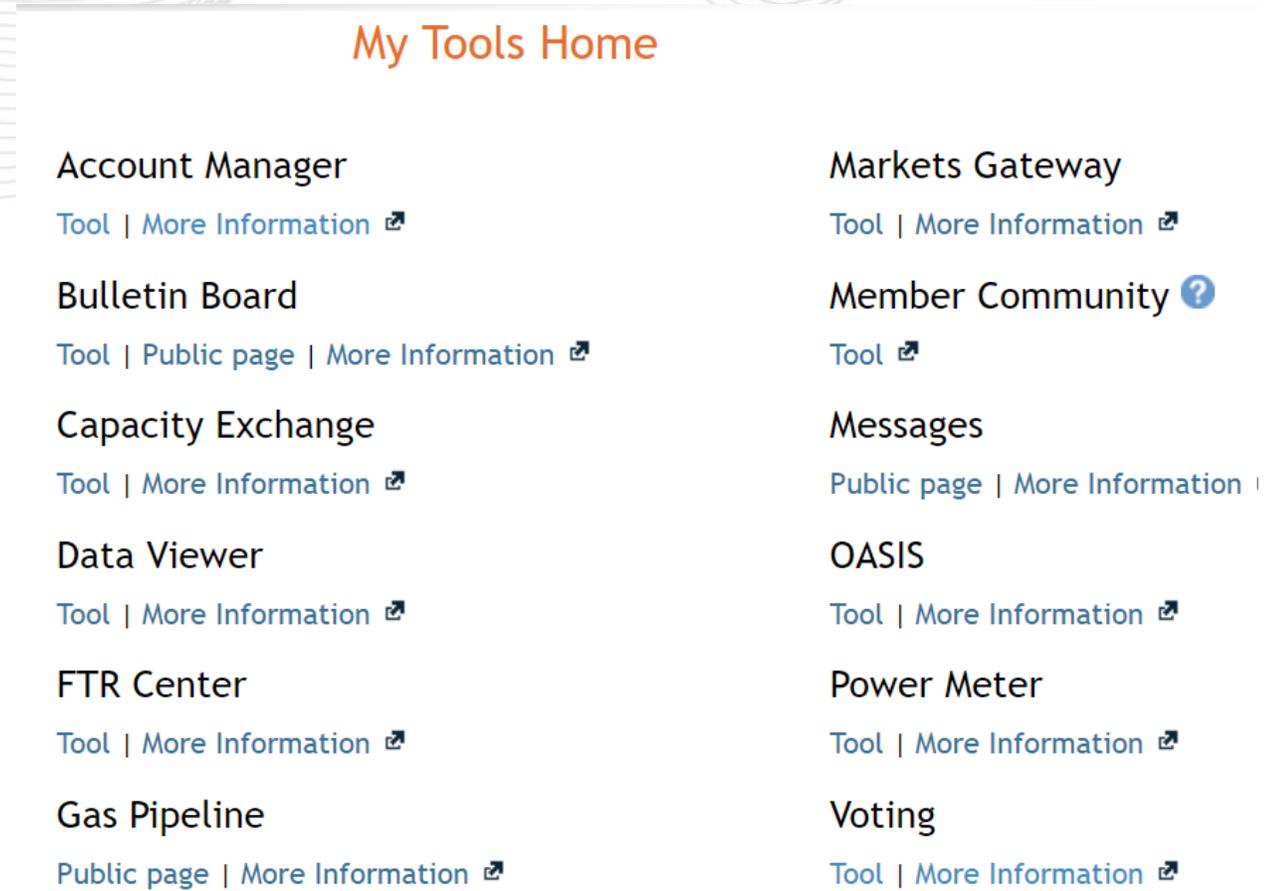
- Voting is a secure PJM web application that allows users to submit votes during PJM Members Committee (MC), Markets and Reliability Committee (MRC), Market Implementation Committee (MIC), Operating Committee (OC), Planning Committee (PC) meetings, Risk Management Committee (RMC), as well as for Sr. Task Forces
  - Used by both remote and on-site meeting attendees
- Streamlines quorum establishment, vote tallying and reporting

- All eligible voters may vote via the Voting application
  - User must be on the roster for that committee**OR**
  - User must be designated as a voter for a specific meeting by a roster member (proxy)**AND**
  - User must have a PJM Tools account with Voting Read/Write Access

- Voters that are eligible to vote for multiple companies will vote for all companies through a single Voting account
  - Such users should only set up one PJM Tools account with Voting Read/Write access.
  - PJM Voting Support will ensure that such users can vote for all eligible companies through that designated account.

# Voting Tool Access

- Voting will be accessible via the PJM Tools homepage:  
<https://sso.pjm.com/>
- A username and password are required to access the application.

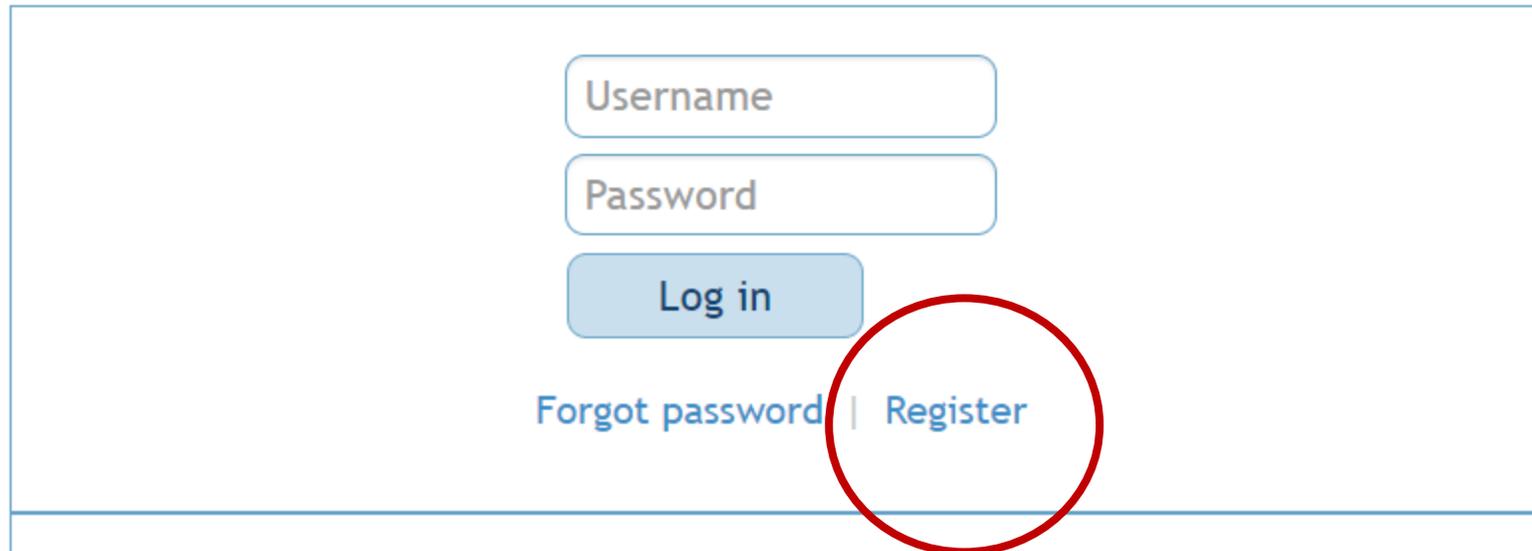


The screenshot shows the 'My Tools Home' page with a grid of tool links. Each link includes the tool name and a sub-link for 'More Information' with an external link icon.

Tool Name	Sub-links
Account Manager	Tool   More Information
Bulletin Board	Tool   Public page   More Information
Capacity Exchange	Tool   More Information
Data Viewer	Tool   More Information
FTR Center	Tool   More Information
Gas Pipeline	Public page   More Information
Markets Gateway	Tool   More Information
Member Community	Tool   ?
Messages	Public page   More Information
OASIS	Tool   More Information
Power Meter	Tool   More Information
Voting	Tool   More Information

- PJM member companies with eligibility to vote will be given Voting application access upon membership approval.
- Each member company will be responsible for registering individual Voting users via the PJM Tools registration process.

## Sign In

A screenshot of a web form for signing in. It contains two input fields for "Username" and "Password", a "Log in" button, and two links: "Forgot password" and "Register". The "Register" link is circled in red.

Username

Password

Log in

[Forgot password](#) | [Register](#)

Welcome to the New User Registration for PJM's suite of tools.

To register for a PJM account, please complete the following information. If you already have an account, please select the "Sign in to an existing account" link to sign in.

[Sign in to an existing account](#)

## Contact Information

First Name \*

Last Name \*

Employer \*

If your company is not in the list above, please select 'Other' and enter the appropriate name.

Title \*

Phone \*

Email \*

Confirm Email \*

## Sign In Information

Choose Username \*

• Between 6 and 12 characters

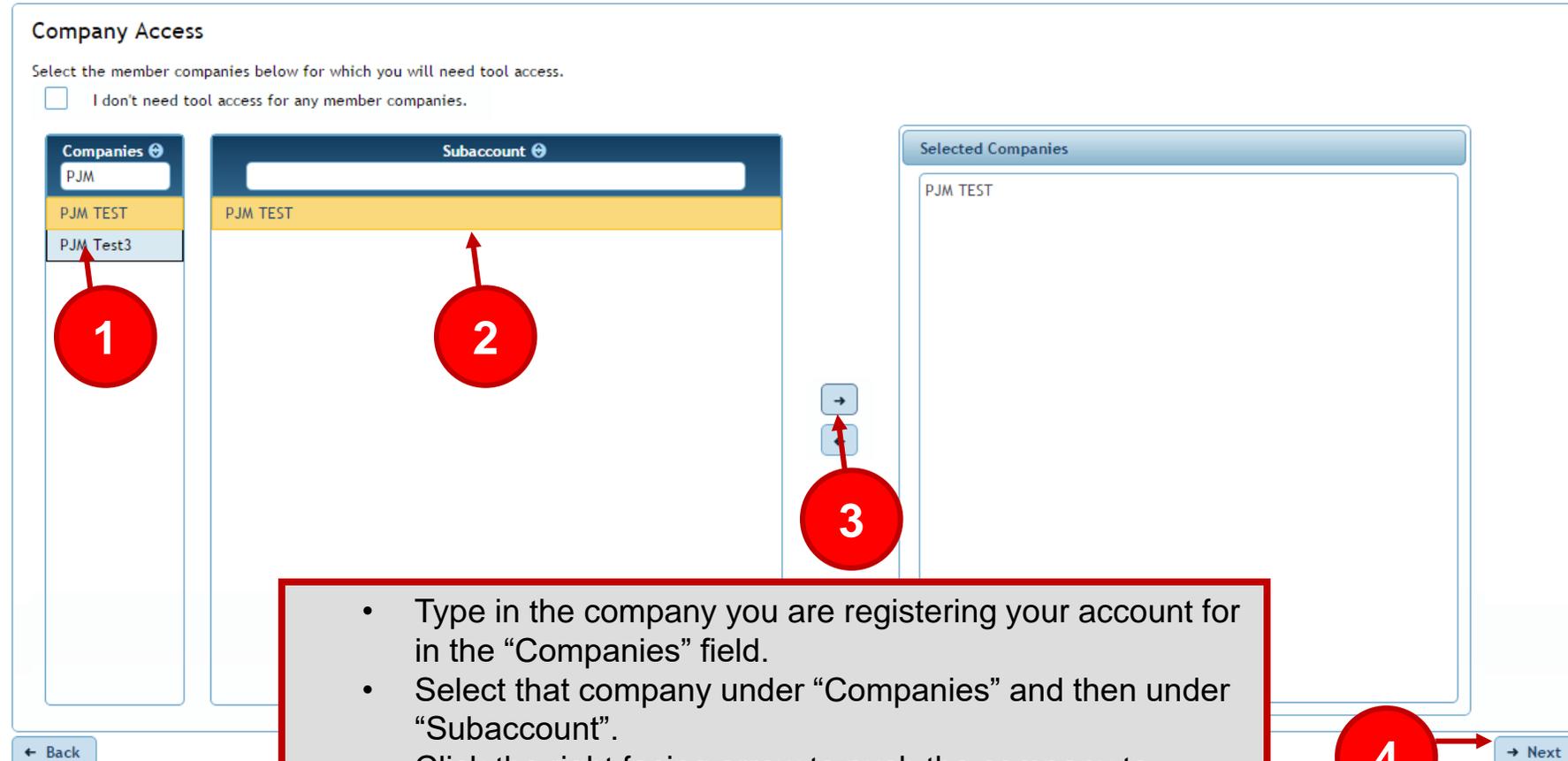
- Enter all required information and select the "Next" button.

[→ Next](#)

Welcome to the New User Registration for PJM's suite of tools.

To register for a PJM account, please complete the following information. If you already have an account, please select the "Sign in to an existing account" link to sign in.

[Sign in to an existing account](#)



The screenshot shows the 'Company Access' section of a registration form. It includes a checkbox for 'I don't need tool access for any member companies.' Below this are three panels: 'Companies', 'Subaccount', and 'Selected Companies'. The 'Companies' panel lists 'PJM', 'PJM TEST', and 'PJM Test3'. The 'Subaccount' panel lists 'PJM TEST'. The 'Selected Companies' panel lists 'PJM TEST'. A 'Back' button is at the bottom left, and a 'Next' button is at the bottom right. Red callouts with numbers 1-4 indicate the steps: 1 points to 'PJM TEST' in the 'Companies' list; 2 points to 'PJM TEST' in the 'Subaccount' list; 3 points to a right-facing arrow button between the 'Companies' and 'Subaccount' panels; 4 points to the 'Next' button.

- Type in the company you are registering your account for in the "Companies" field.
- Select that company under "Companies" and then under "Subaccount".
- Click the right facing arrow to push the company to "Selected Companies".
- Select "Next".

The screenshot shows a web interface with three main panels: 'Tools', 'Level of Access', and 'Selected Access'. Step 1 points to the 'Voting' option in the 'Tools' list. Step 2 points to the 'Read/Write' option in the 'Level of Access' list. Step 3 points to the right-facing arrow button between the 'Level of Access' and 'Selected Access' panels. Step 4 points to the 'Next' button at the bottom right of the interface.

**1** Voting is an Internet application created to facilitate voting at the Markets and Reliability Committee and Member Committee meetings. The voting application streamlines the establishment, vote tallying and replication process. The application allows both on-site and remote attendees to cast votes for agenda items and to the membership for voting. In order to use the Voting application, an individual must be on the roster for that committee or be designated as a voter. The user must be a roster member (prox account with Voting application).

**2** Read/Write

**3** Selected Access  
Voting Read/Write

**4** Next

- Select "Voting" under "Tools".
- Select "Read/Write" under "Level of Access".
- Click the right facing arrow to push the privilege to "Selected Access".
- Select "Next".

[Sign in to an existing account](#)

## Review

Your account will be created with the following access:

- Data Miner API
- My PJM Public

The following access is still pending approval:

- PJM TEST
  - Voting Read/Write

Your Account Manager administrator(s) are listed below:

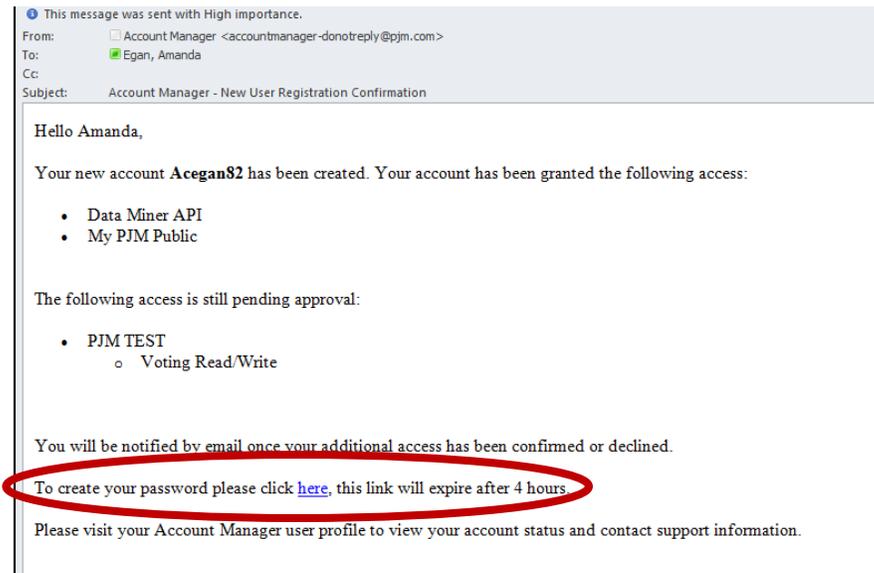
- PJM TEST
  - [Donald Wassinger](#)
  - [Jing yang](#)
  - [Jine Yang](#)
  - [Jing Yang](#)
  - [Jine Yang](#)
  - [Jing Yang](#)
  - [Jine Yang](#)
  - [Jing Yang](#)
  - [Les Zan](#)
  - [Nick DiSciullo](#)
  - [waimmi iew](#)
  - [waitest iewtest](#)
  - [waitest iewtest](#)

[← Back](#)

[Submit](#)

- Review all input information.
- To make changes select the “Back” button.
- If all information is correct, select the “Submit” button.

Thank you for your request. You will receive an email to create your password. Your company Account Manager administrator has also received this request and will be required to grant any access you have requested. [Contact PJM](#) if you have any questions regarding your new access.



- After submitting your request to be a Voting user in Account Manager, your Company Account Manager (CAM) will review your request and either grant or deny permissions requested.
- An email will be sent to the requestor with the status of the request.

- The process is the same for a current PJM Tools user.
  - After submitting your request to be a Voting user in Account Manager, your company CAM will review your request and either grant or deny permissions requested.
  - An email will be received with status of the request.

## My Tools Home

Account Manager

[Tool](#) | [More Information](#) 

Bulletin Board

[Tool](#) | [Public page](#) | [More Information](#) 

Capacity Exchange

[Tool](#) | [More Information](#) 

Data Viewer

[Tool](#) | [More Information](#) 

FTR Center

[Tool](#) | [More Information](#) 

Gas Pipeline

[Public page](#) | [More Information](#) 

Markets Gateway

[Tool](#) | [More Information](#) 

Member Community 

[Tool](#) 

Messages

[Public page](#) | [More Information](#) 

OASIS

[Tool](#) | [More Information](#) 

Power Meter

[Tool](#) | [More Information](#) 

Voting

[Tool](#) | [More Information](#) 



## Sign In Required

Username:

Password:

Sign In

**WARNING:** This system and the information processed or contained within is for the use of authorized users only. All activity on this computer system may be monitored and/or recorded by systems personnel. Collected information may be released to third parties including the federal government. Anyone using this system expressly consents to such monitoring. Individuals using this computer system without authority, or in excess of their authority, are advised that if monitoring reveals possible improper or criminal activity, system personnel may provide the evidence of such monitoring to management or law enforcement officials for disciplinary proceedings and/or criminal and civil proceedings under local and foreign laws.



**Enter your User Name  
and Password**

# Voting

- Upon logging into the Voting application, users will be directed to the Welcome Page.
- On the Welcome Screen a user can see all open meetings and the following information relevant to the user:
  - Listed on roster or listed as designate voter and able to register as the active voter
  - Active voter is already established
  - Not listed on roster or listed as designate

### Committee Meetings Available for Voting

Committee	Meeting Date	Registration Status
MIC	Jun 1, 2022, 9:00:00 AM	You must navigate to the Registration Details tab if you wish to register as the active voter for this meeting.
PC	Jun 1, 2022, 12:00:00 PM	Tester Testing is currently the active voter for PJM DEMO Company 3 Tester Testing is currently the active voter for PJM DEMO Company 4
OC	Jun 1, 2022, 11:00:00 AM	You must be listed as a voter on the committee roster or be a designate for this meeting in order to vote.

Continue

- Upon clicking the “Continue” button on the Welcome Screen, user’s will be directed to the Registration Details tab.
- Utilize this page to register or unregister as the active voter or view other roster representatives for a company
- In order to register as the active voter, a user must select the committee and date for which they wish to register.
  - The dropdown will only populate with those committees for which the user is on the roster.

**Registration**

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Select a committee and meeting date and then click *Retrieve* button.

Committee:  Meeting Date:

MIC  
PC

- Upon selecting a committee, date and clicking the “Retrieve” button, the user will be presented with a table displaying the company(s) the user is eligible to vote for, for the committee meeting selected.

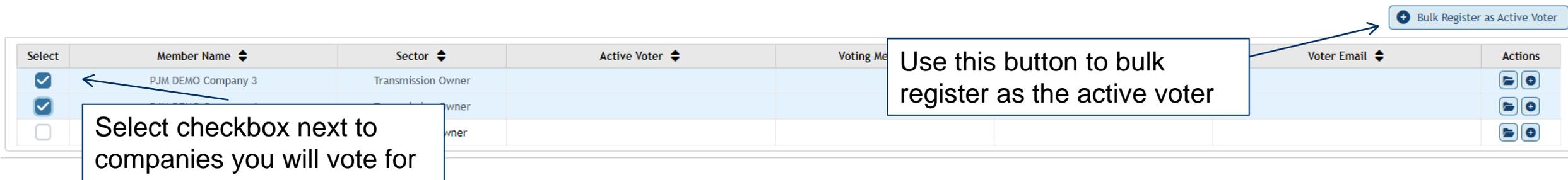
Select a committee and meeting date and then click *Retrieve* button.

Committee: MIC Meeting Date: 06/01/2022 Retrieve

[Bulk Register as Active Voter](#)

Select	Member Name	Sector	Active Voter	Voting Method	Voter Phone	Voter Email	Actions
<input type="checkbox"/>	PJM DEMO Company 3	Transmission Owner					
<input type="checkbox"/>	PJM DEMO Company 4	Transmission Owner					
<input checked="" type="checkbox"/>	PJM Training, LLC	Generation Owner					

- The user can select the checkbox next to the company(s) for which they wish to register as the active voter and click the “Bulk Register as Active Voter” button



The screenshot shows a table with columns: Select, Member Name, Sector, Active Voter, Voting Me, Voter Email, and Actions. The first row is highlighted and has its 'Select' checkbox checked. A callout box points to this checkbox with the text 'Select checkbox next to companies you will vote for'. Another callout box points to a button at the top right of the table labeled '+ Bulk Register as Active Voter' with the text 'Use this button to bulk register as the active voter'.

Select	Member Name	Sector	Active Voter	Voting Me	Voter Email	Actions
<input checked="" type="checkbox"/>	PJM DEMO Company 3	Transmission Owner				[Folder] [Plus]
<input checked="" type="checkbox"/>		owner				[Folder] [Plus]
<input type="checkbox"/>		wner				[Folder] [Plus]

- The user can select the plus icon on the line associated with the company for which they wish to register as the active voter

[+ Bulk Register as Active Voter](#)

Select	Member Name	Sector	Active Voter	Voting Method	Voter Phone	Voter Email	Actions
<input type="checkbox"/>	PJM DEMO Company 3	Transmission Owner					 
<input type="checkbox"/>	PJM DEMO Company 4	Transmission Owner					 
<input type="checkbox"/>	PJM Training, LLC	Generation Owner					 

**Actions**

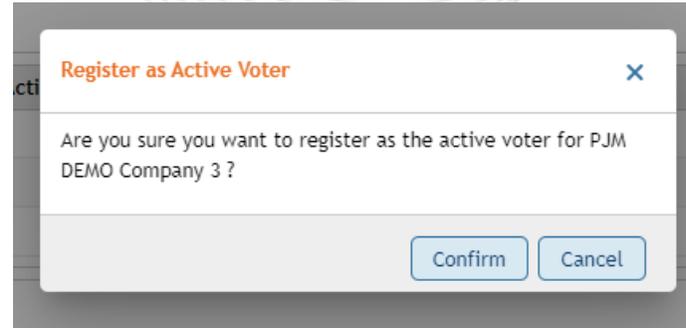
 



Use this button to register as the active voter

- Users will be asked to confirm their active voter registration



- Upon confirmation, a success message will appear and the table will update to show the user listed as the active voter.

**Success: Registered as active voter**

[Check for New Meetings](#)

Select a committee and meeting date and then click *Retrieve* button.

Committee:  Meeting Date:  [Retrieve](#)

[Bulk Register as Active Voter](#)

Select	Member Name	Sector	Active Voter	Voting Method	Voter Phone	Voter Email	Actions
<input checked="" type="checkbox"/>	PJM DEMO Company 3	Transmission Owner	Voting Tester	Online	2154506539	amanda.egan@pjm.com	<a href="#">Info</a> <a href="#">Edit</a>
<input type="checkbox"/>	PJM DEMO Company 4	Transmission Owner					<a href="#">Info</a> <a href="#">Edit</a>
<input type="checkbox"/>	PJM Training, LLC	Generation Owner					<a href="#">Info</a> <a href="#">Edit</a>

- If two or more meetings are taking place on the same day, the registration process will need to take place for each meeting.
  - After the user registers as the active voter for one committee meeting, they will need to go back to the committee dropdown, select the other committee, enter the date and hit the “Retrieve” button.
  - The user will then need to select the company(s) for which they will be voting on behalf of at the meeting selected.

- This page may also be used for the following:
  - Unregister as the active voter
  - View roster representation

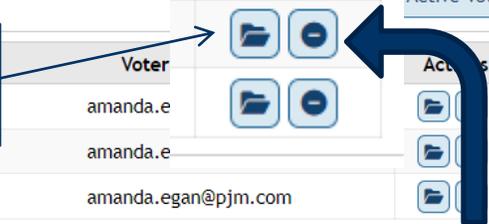
Check for New Meetings

Select a committee and meeting date and then click *Retrieve* button.

Committee:  Meeting Date:

Select	Member Name	Sector	Active Voter	Voter	Voter ID	Actions
<input type="checkbox"/>	PJM DEMO Company 3	Transmission Owner	Voting Tester			<input type="button" value="View Roster"/> <input type="button" value="Unregister"/>
<input type="checkbox"/>	PJM DEMO Company 4	Transmission Owner	Voting Tester	Online	2154506539	<input type="button" value="View Roster"/> <input type="button" value="Unregister"/>
<input type="checkbox"/>	PJM Training, LLC	Generation Owner	Voting Tester	Online	2154506539	<input type="button" value="View Roster"/> <input type="button" value="Unregister"/>

Use this button to view all roster reps



Use this button to unregister as the active voter



## Voting and Registration

Check for New Meetings

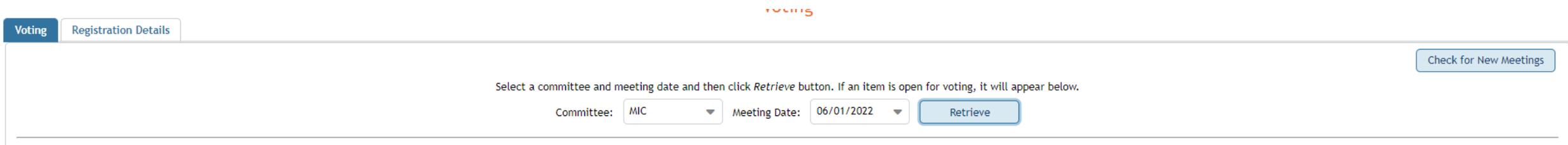
Voting | Registration Details

Select a committee and meeting date and then click *Retrieve* button. If an item is open for voting, it will appear below.

Committee:  Meeting Date:

- The 'Check for New Meetings' button will refresh the application to look for newly opened meetings

- Upon registering as the active voter, the user can proceed to the Voting tab.
  - This screen allows voters to cast a vote on any agenda item that is currently open for voting
    - If no item is open for voting, the page will display the following message: “There is no question open for voting at this time. When a question opens, you will be instructed to refresh your screen to view the question.”

A screenshot of the web application's voting interface. At the top, there are two tabs: "Voting" (which is active and highlighted in blue) and "Registration Details". Below the tabs is a search area with the text "Select a committee and meeting date and then click Retrieve button. If an item is open for voting, it will appear below." This area contains a dropdown menu for "Committee" with "MIC" selected, a dropdown menu for "Meeting Date" with "06/01/2022" selected, and a blue "Retrieve" button. To the right of this search area is a blue button labeled "Check for New Meetings". The background of the page has a decorative wavy pattern of thin grey lines.

- Select the appropriate committee and date from the drop downs and click Retrieve to display voting item
- Select your vote responses and hit Next

**Voting** | Registration Details

Check for New Meetings

Select a committee and meeting date and then click *Retrieve* button. If an item is open for voting, it will appear below.

Committee: SODRSTF Meeting Date: 08/15/2018 **Retrieve**

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**Agenda Item: 1**

Question: Do you support Package A?

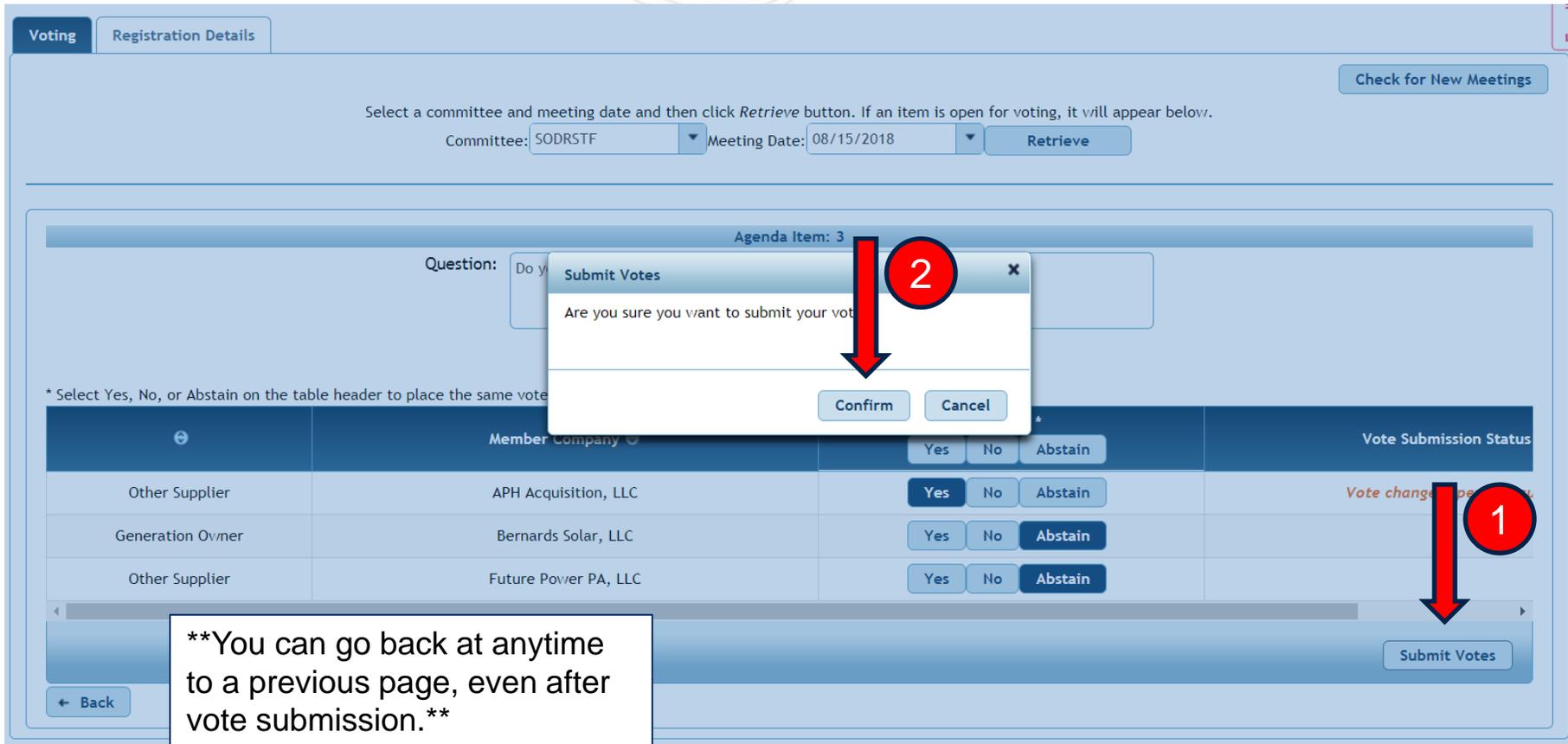
1 of 3

\* Select Yes, No, or Abstain on the table header to place the same vote for all companies.

	Member Company	Answer *			Vote Submission Status
		Yes	No	Abstain	
Other Supplier	APH Acquisition, LLC	Yes	No	Abstain	
Generation Owner	Bernards Solar, LLC	Yes	No	Abstain	
Other Supplier	Future Power PA, LLC	Yes	No	Abstain	

→ Next

- After navigating through all voting items, click Submit Votes
- Confirm submission



The screenshot shows the 'Voting' section of a web application. At the top, there are tabs for 'Voting' and 'Registration Details'. Below the tabs, there is a 'Check for New Meetings' button and a search area with 'Committee: SODRSTF' and 'Meeting Date: 08/15/2018', followed by a 'Retrieve' button. The main content area displays 'Agenda Item: 3' with a question: 'Do you...'. A modal dialog box titled 'Submit Votes' is open, asking 'Are you sure you want to submit your vote?' with 'Confirm' and 'Cancel' buttons. A red arrow labeled '2' points to the 'Confirm' button. Below the dialog is a table with columns for 'Member Company', 'Yes', 'No', 'Abstain', and 'Vote Submission Status'. The table has three rows: 'Other Supplier' (APH Acquisition, LLC) with 'Yes' selected, 'Generation Owner' (Bernards Solar, LLC) with 'Abstain' selected, and 'Other Supplier' (Future Power PA, LLC) with 'Abstain' selected. A red arrow labeled '1' points to the 'Submit Votes' button at the bottom right of the table. A text box at the bottom left contains the note: '\*\*You can go back at anytime to a previous page, even after vote submission.\*\*'

## Voting and Registration

✓ Success: 1 of 1 votes submitted.

[Check for New Meetings](#)

Voting Registration Details

Select a committee and meeting date and then click *Retrieve* button. If an item is open for voting, it will appear below.

Committee:  Meeting Date:  [Retrieve](#)

**Agenda Item 1: TEST Question**

\* Select yes, no, or abstain on the row at the top to place the same vote for all companies.

Sector	Member Company	Answer *	Vote Submission Status
None	PJM TEST	<input type="button" value="Yes"/> <input type="button" value="No"/> <input type="button" value="Abstain"/>	Vote submitted

[Submit Votes](#)

- Once your vote has been successfully submitted, you see “Vote submitted” under the ‘Vote Submission Status’ column, as well as a status message on the top left-hand corner of your screen, telling you how many votes have been successfully submitted.

# Support Resources

- The Voting App can be accessed at <https://voting.pjm.com/voting/pages/secure/>
- For assistance with issues logging in, please contact [voting\\_support@pjm.com](mailto:voting_support@pjm.com)