



GAST RFP - Appendix E - Facilitator Information Sheet

Select a skilled facilitator(s) who can:

1. Gather and inventory the concerns regarding PJM governance and stakeholder processes, including but not limited to the concerns discussed during the PJM Task Force 719 meetings.
2. Provide an assessment to the membership of the issues that have been raised or identified and the possibility of reaching consensus on possible measures that might address some or all of the concerns raised.
3. Work with the GAST to determine the appropriate forum and schedule to accomplish Phase 1 by 6-18-09.
4. In response to the RFP provide the members with the understanding of how you would do the following (including specific examples of past experience. Provide examples of the most complex engagements of situations as appropriate):
 - Provide references/ recommendations from previous work experiences
 - Identify mechanism/process of core/issues problem
 - Harvest brainstormed solutions and offer potential creative solutions
 - Narrow alternatives
 - Seek consensus or in alternative develop accurate majority/minority positions
 - Memorialize core issue(s)
 - Know when the negotiation process has concluded or stagnated
 - Identify different constituents and desired outcomes
 - Describe how will facilitator collect and then identify/categorize issues
 - Consensus
 - Non-consensus
 - Within capability to resolve
 - Recommend approach and path forward given current situation
 - Provide any other additional information that you may think will aid us in our selection process.

We envision the person or team to have dispute resolution capabilities, analytical expertise, and governance experience

5. On 6-25-09 the MC may choose to move forward with the Action Plan for Phase 2. If so, such plan will be completed in time for posting, presentation and action at the 9-24-09 MC Meeting.



6. Ensure there are no conflicts of interest in the selection of the facilitator.

The Facilitator shall provide:

Facilitator Deliverables:

- For Stakeholder Process, recommend facilitation techniques to:
 - **Phase 1:**
 - Identify core issues/problems
 - Harvest brainstormed solutions, offer potential creative solutions, and bring possible new solutions.
 - Collect and then identify/categorize issues
 - Consensus
 - Non-consensus
 - Within capability to resolve
 - Develop recommended path forward
 - Include assessment /recommendations of additional facilitators' skill sets
 - Present findings and recommendations to 6-25-09 MC Meeting
 - **Phase 2:**
 - Develop brainstormed solutions and drive creative solutions
 - Potential external governance assessment (develops governance models for organizations)