



## **Customer Notification:**

Instructions for scheduling across the switch from  
Eastern Daylight Saving Time to Eastern Standard Time  
(Sunday, November 6, 2011: 01:00 – 01:00\* - 02:00)

Eastern Daylight Saving Time will end on Nov 6, 2011. As a consequence, on that day there will be an extra hour between 01:00 – 02:00. To facilitate scheduling across this time change, EES will display an extra hour on Nov. 6, as evidenced in the following screenshot:

Reservation ID:  Name:  Outside ID:   
Nerc Tag ID:  Owner:  Last Updated Agent:   
Last Updated Timestamp:  Status:

Path:

Views  
Single Day  
Calendar

Edit  
Reservation  
Reserve w/ Price  
Two Settlement

10/30/2005  
Reservation

Start: 0 00  
Stop: 24 00  
MW:

Start	Stop	MW

MWWh: 0.0

Create New Retrieve Comments Check Ramp Save Submit  
Withdraw in Queue Withdraw Pending/Working Submit & Queue

EES

This extra hour will be referred to as 1:00\*, and the order of time between 01:00 – 02:00 will be:

**01:00 - 01:15 - 01:30 - 01:45 --- 01:00\* - 01:15\* - 01:30\* - 01:45\* --- 02:00.**

The Start and Stop fields on the right of the screen are able to accommodate a time of 1\*; therefore, this extra hour may be used to schedule energy. An example screenshot is shown below:



Reservation ID: AEP3480 Name: Outside ID: Views: Single Day  
Nerc Tag ID: Owner: PECOEN Last Updated Agent: peco tester Calendar  
Last Updated Timestamp: Tue Mar 16 10:25:07 EST Status: Pending Tag Edit: Reservation  
Path: AEP-PJM Reserve w/ Price Two Settlement

10/30/2005  
Reservation

Start	Stop	MW
00:00	01:00	5
01:00	01:00*	4
01:00*	02:00	2

MWh|11.0

Create New Retrieve Comments Check Ramp Save Submit  
Withdraw in Queue Withdraw Pending/Working Submit & Queue

Instructions for creating NERC tags that span this switch date should be provided by the individual tag vendors.

***Please contact the EES Scheduling hotline (610-666-2270) with any questions or concerns.***