



DRAFT
Notes
PJM Interconnection
Governance Assessment Special Team
Chase Center – Wilmington, DE
April 28, 2009
9:30 a.m. to 3:00 p.m.

Members Present:

Barua, Raj	OPSI
Barker, Jason	Constellation Energy Commodities Group, Inc.
Biltekoff, Dara	Energy Curtailment Specialists, Inc.
Bruce, Susan	McNees Wallace & Nurick LLC
Burner, Bob	Duke Energy Carolinas, LLC
Carrado, Regina	Exelon
Cromarty, Chloe	IPA Trading, LLC
Deal, Richard	
Dillon, Jesse	PPL Electric Utilities Corporation d/b/a PPL Utilities
Drom, Rick	Andrews Kurth LLP
Filomena, Guy	Customized Energy Solutions, Ltd.
Flaherty, Dale	Duquesne Light Company
Freeman, Al	Michigan Public Service Commission
Galligan, Craig	Allegheny Energy Supply Company, L.L.C.
Gates, Ken	Potomac Electric Power Company
Gill, Richard	UGI Utilities, Inc.
Horstmann, John, Chair	Dayton Power & Light Company
Huis, Diane	North Carolina Electric Membership Corporation
Jeremko, Steven T.	New York State Electric & Gas Corporation
Kirk, Steve	PSEG Energy Resources and Trade LLC
Krauthamer, Michael	Maryland Public Service Commission
Levin, John	PA Public Utility Commission
Mount, Colin	Allegheny Energy Supply Company, L.L.C.
O'Connell, Robert	JP Morgan Ventures Energy Company
Pratzon, David	Exelon Generation Company, L.L.C.
Ramlatchan, Deepak	Rockland Electric Company
Roberts, Jacqueline	Ohio Consumers Counsel
Siegrist, Hal	Mirant Potomac River, LLC
Tatum, Ed	Old Dominion Electric Cooperative
Trayers, Barry	Sempra Energy Trading Corporation
Vollmer, Lydia	EPIC NJ/PA, L.P.
Whitehead, Jeff	Customized Energy Solutions, Ltd.
Wisersky, Megan	Madison Gas & Electric Company

Others Present:

Anders, Dave	PJM Interconnection
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Alesius, Alan
Falco, Christine

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1. ADMINISTRATION

GAST meeting notes from 4/24/09 were approved without modification.

2. EXTERNAL FACILITATOR

John Horstmann, GAST Chair, led the group in updating the draft timeline toward the awarding of a contract for the facilitator. Members present refined the timeline as follows:

- 5/1 – Post and Mail RFP
- 5/7 – Select 5 Sector Team Members
- 5/11 – Pre-Bid Conference Call with potential bidders
- 5/22 – RFP Replies due
- 5/26 – Bidders list posted to GAST website
- 5/26/27/28/29 – RFP Review from Small Group
- 5/27/28/29 – Calls/meeting with Bidder Finalists
- 6/1 – A.M. GAST Document Review (no webex or call)
- 6/1 – P.M. Facilitator Selection Group reports out to GAST Selection of Winning Bidder (no webex or call)
- 6/1 – Contract Awarded
- 6/4 – MC Meeting
- 8/13 – MC Meeting for Phase 1 Presentation

The “Score Sheet Qualification Matrix”, “Qualification Details”, “Facilitator Success Criteria”, and “Finalist Facilitator Selection Criteria” were also updated.

Alan Alesius presented a spreadsheet developed from the above matrices to facilitate scoring and evaluation of vendor responses.

Jesse Dillon and Susan Bruce presented an update to the RFP language. With additional suggestions from Members present, the RFP is expected to be finalized and sent by May 1 to prospective bidders.

3. FUTURE MEETING DATES

May 26-29, 2009 (sector reps only)	10:00 a.m. – 3:00 p.m.	PJM Campus
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June 1, 2009	10:00 a.m. – 3:00 p.m.	PJM Campus
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Prepared By: Alan Alesius
Draft date: May 1, 2009
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