Stakeholder Committee Process

MISO/PJM Joint Stakeholder Meeting
May 10, 2013
Market Participants May Be Members...
Member Sectors…

<table>
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<tr>
<th>Pay Membership Fee / Annual Dues</th>
<th>BOD Election</th>
<th>Vote in Committee Process</th>
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<tr>
<td>Transmission Owners</td>
<td>Independent Power Produces / Wholesale Generators</td>
<td>Power Marketers / Brokers</td>
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<tr>
<th>Non-Paying Sectors</th>
<th>Vote in Committee Process</th>
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<td>State Regulatory Authorities</td>
<td>Public Consumer Advocates</td>
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Committee Members are represented in Entities through:

- **Sectors** (AC, PAC, FSC)
  
  OR
  
- **Member Holding Company / Special Interest Group** (All other Entities)
Governance:

Transmission Owners Agreement:
• Requires open and transparent Stakeholder process (with exceptions provided when appropriate)

Stakeholder Governance Guide:
• Provides an overview of the Stakeholder structure and describes rules that must be followed by all Stakeholder Entities under the Advisory Committee

Individual Committee Customs:
• Agreed to by group as standard procedure and detailed in the Entity Charter
  • Examples: straw polling; shortened posting guidelines; amended meeting minutes

Robert’s Rules of Order:
• Generally accepted rules for conducting meetings properly
• Procedural issues not addressed in the Stakeholder Governance Guide are guided by Robert’s Rules of Order
**Chair:**
- Elected by Entity participants for a one-year term: May serve multiple terms
- Responsible for developing agenda (with the Vice Chair and MISO Liaison), and maintaining order and ensuring adherence to rules

**Vice Chair:**
- Elected by Entity participants for a one-year term: May serve multiple terms
- Serves as the presiding officer in the Chair’s absence

**MISO Liaison:**
- Appointed by MISO Management
- Assigns Subject Matter Experts (SMEs) to address agenda topics

**MISO Stakeholder Relations:**
- Posts agendas, meeting materials and minutes to the MISO website
- Compiles meeting materials and records meeting minutes
- Manages communications between MISO and Entity participants
- Maintains a list of standing proxies
Advisory Committee (AC)

- A committee defined by the Transmission Owners’ Agreement
- A forum for Stakeholders to provide information and advice on policy matters to the Board of Directors and MISO
- Consists of 23 members representing nine sectors
- Reports monthly to AC: RSC; MSC; PAC; Steering Committee; RECBTF and SGWG
- The Organization of MISO States (OMS) and the Transmission Owners (TO) Committee provide a report on activities
- Hot Topic: Topic of interest chosen by AC members and approved by the MISO Board of Directors; Each sector presents on the topic, including minority opinion if applicable
### Steering Committee

Consists of the Advisory Committee Leadership and the Chairs and MISO Liaisons of the Entities reporting directly to the Advisory Committee and/or the Steering Committee: MSC, RSC, PAC, RECBTF, FSC and SGWG

The Vice Chair of the Advisory Committee serves as Chair of the Steering Committee and the Chair of the Advisory Committee serves as the Vice Chair of the Steering Committee

Reports directly to the Advisory Committee

**Primary Duties**

| Monitors and provides guidance on issue management | Coordinates with MISO to ensure that Entities follow the specifications of the Stakeholder Governance Guide |
| Provides overview of monthly work and coordination between committees | Suggests agenda items for the Advisory Committee and the Informational Forum |
Meeting Process and Information

Level 100 Stakeholder Committee Process

Voting

Sector Representative (AC, FSC, PAC)

One representative of each member holding company

Chairs and Vice Chairs (as long as another representative of their organization has not already voted)

Person holding a proxy for a member holding company

MISO does not vote!
List of Reference Materials and Contacts…

• **Additional Training Available**
  – Advisory Committee Member Training
  – Entity Leadership Training
  – Robert’s Rules Training by Nancy Sylvester

• **Documents**
  – Transmission Owner's Agreement:
    • [www.misoenergy.org](http://www.misoenergy.org) > Stakeholder Center > Committees, Work Groups and Task Forces > Transmission Owners Agreement
  – Stakeholder Governance Guide:
    • [www.misoenergy.org](http://www.misoenergy.org) > Stakeholder Center > Committees, Work Groups and Task Forces > Governance Guide
    • [https://www.misoenergy.org/StakeholderCenter/CommitteesWorkGroupsTaskForces/Pages/CommitteesWorkGroupsTaskForces.aspx](https://www.misoenergy.org/StakeholderCenter/CommitteesWorkGroupsTaskForces/Pages/CommitteesWorkGroupsTaskForces.aspx)
  – Robert’s Rules of Order Newly Revised In Brief (Robert, Evans, Honemann and Balch)

• **Contacts**
  – MISO Stakeholder Relations
    • [stakeholderrelations@misoenergy.org](mailto:stakeholderrelations@misoenergy.org)