AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts0917pjm)
Tuesday September 17, 2013, 0900-1000

Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. **Administration (0900-0903)**

   Meeting minutes and a link to the WebEx recording for the July 2013 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

   Concerns about the WebEx recordings have been raised and will be discussed at the meeting.

2. **SOS Report (0904-0906)**

   Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. **Compliance Update (0907-0909)**

   Ms. Curley will provide an update on TO and MOC member compliance with PJM Training and Certification requirements, per Manual 40.

4. **Generation Task List Sub-Group (0910-0913)**

   The Generation Task list sub-group has completed their revisions. A copy of the revised task list was included with the meeting materials and sent to DTS members in advance of the meeting. Comments on the Task List will be solicited. Members are requested to review the Task List with their companies and direct any questions or concerns to Russ Fernsler. Barring any unresolved concerns, the Task List will be polled for acceptance by the DTS at our October meeting.

5. **Review of Transmission Operator Task List (0914-0920)**

   To address PER-005 requirements, a subset of the current list of Transmission Owner tasks will be reviewed. Also to address PER-005 requirements, we will identify any new or modified Transmission Owner tasks. This month Transmission Owner Operator Tasks 7,8 & 9 will be reviewed.

6. **2013 PJM Fall System Restoration Drills (0921-0930)**

   The dates for the 2013 Fall PJM/Individual company restoration drills are as follows:

   October 1, 2013  
   APS and Duquesne Restoration Drill

   October 2-3 2013  
   AEP, Dayton, and FE-ATSI Restoration Drill

   October 9-10, 2013  
   Dominion, DEOK

   October 16, 2013  
   PPL, FE-PN and UGI Restoration Drill
October 17, 2013                      FE-JC and AE Restoration Drill
October 23-24, 2013                   PEPCO and BGE Restoration Drill
October 30-31 2013                    PS, DPL and Rockland Restoration Drill
November 5, 2012                      PECO and FE-ME Restoration Drill
November 6-7, 2013                    Com Ed Restoration Drill, EKPC Restoration Drill

This year, PJM has also requested the participation of several (but not all) Generation Companies in the drills, and the GOPs/GOs will participate in the drills for the TO companies in whose footprint the majority of their generation lies. Some GOs will be participating in the drills in person, others will be participating remotely from their offices.

CEHs are available for those operators participating in the drill as follows;

TO Operators participating in person – 8 CEHs
GO Operators participating in person – 8 CEHs
GO Operators participating remotely – 2 CEHs

Training Liaisons should complete the PJM Drill Participation Form for any operators participating remotely. In addition, remote participants will be asked to submit their drill logs for the drill as additional documentation.

In addition, State & Member Training will be putting out an online System Restoration Refresher module that will be available by the end of September than any operator can take, no matter if they participate in the drill or not. The online module will be worth 1 CEH when successfully completed.

7. **Revised Training Liaison Forms (0931 -1945)**

PJM has revised 4 of the Training Liaison forms used to submit operator and training information to PJM for inclusion in the LMS. Ms Curley will introduce the revised forms and highlight the changes.

8. **Attendance for those participating via phone only (0946-0950)**

9. **Your Items (0951-?????)**

10. **Future meeting dates**

    2013
Anti-trust:
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.