AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts1015pjm)
Tuesday October 15, 2013, 0900-1000
Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. Administration (0900-0903)

Meeting minutes for the September 2013 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

WebEx recordings have been temporarily suspended until a password-protected section of our website can be set up to store them. Some concerns have been raised about distributing the recordings via e-mail.

2. SOS Report (0904-0906)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. Compliance Update (0907-0909)

Ms. Curley will provide an update on TO and MOC member compliance with PJM Training and Certification requirements, per Manual 40.

4. Generation Task List Sub-Group (0910-0913)

A copy of the proposed Generator Operator Task List task list was distributed to DTS members following the September meeting. Members were requested to review the Task List with their companies and direct any questions or concerns to Russ Fernsler. No concerns have been noted, and the Task List will be polled for acceptance by the DTS at our October meeting.

5. Review of Transmission Operator Task List (0914-0920)

To address PER-005 requirements, a subset of the current list of Transmission Owner tasks will be reviewed. Also to address PER-005 requirements, we will identify any new or modified Transmission Owner tasks. This month Transmission Owner Operator Tasks 10, 11 & 12 will be reviewed.

6. 2013 PJM Fall System Restoration Drills (0921-0930)

The fall 2013 TO Member Restoration Drills are underway. This year, PJM has also requested the participation of Generation Companies in the drills, and the GOPs/GOs will participate in the drills for the TO companies in whose footprint the majority of their generation lies. Some GOs will be participating in the drills in person, others will be participating remotely from their offices.

There have been a few “bumps” in the drills thus far. We are working to resolve the issues on our end. An e-mail was sent to DTS members asking that those GOs who had not yet responded to the invitation to participate in the drill via the LMS please do so. The response is listed as an “evaluation” in the same LMS...
activity in which you received your invitation. There were also a few errors in the drill schedule that was sent with the September DTS meeting minutes. The correct drill schedule is shown below;

<table>
<thead>
<tr>
<th>Drill Date</th>
<th>TO Zone</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1, 2013</td>
<td>APS (FE Fairmount), Duquesne</td>
</tr>
<tr>
<td>October 2-3, 2013</td>
<td>AEP, Dayton</td>
</tr>
<tr>
<td>October 4, 2013</td>
<td>Dominion</td>
</tr>
<tr>
<td>October 9-10, 2013</td>
<td>DEOK, CPP</td>
</tr>
<tr>
<td>October 16, 2013</td>
<td>PPL, FE-PN, UGI</td>
</tr>
<tr>
<td>October 17, 2013</td>
<td>FE-JC, AE</td>
</tr>
<tr>
<td>October 23-24, 2013</td>
<td>PEPCO, BGE</td>
</tr>
<tr>
<td>October 30-31, 2013</td>
<td>PS, DPL, Rockland</td>
</tr>
<tr>
<td>November 5, 2013</td>
<td>PECO, FE-ME</td>
</tr>
<tr>
<td>November 6, 2013</td>
<td>FE-ATSI (Wadsworth)</td>
</tr>
<tr>
<td>November 6-7, 2013</td>
<td>ComEd, EKPC</td>
</tr>
</tbody>
</table>

RED = Drill at Member Company Location

GOs who are participating in the drill can expect a phone call when the drill begins, providing you with the dial-in number for the end of drill de-brief call. Please note that some drills occur over a 2 day period, to allow travel time for those attending in person, so the 2-day drills will not start first thing in the morning. In the event that you miss the information for the de-brief call, here is a quick summary; for a 1 day drill the debrief takes place at the end of the day (likely after 1600). For a 2 day drill the debrief takes place the day after the end of the drill mid-day (around 11:30). The toll free dial-in number for the debrief calls is 1-800-351-0959. Pin numbers will be given out specific to each call. Some GOs have expressed concern that their involvement in the drills is limited. Please note that the level of involvement for each GO will vary according to their unit(s)’s role in the TO’s restoration plan. This is the reason why most GOs will receive fewer CEHs for remote participation. CEHs are available for those operators participating in the drill as follows;

TO Operators participating in person – 8 CEHs
GO Operators participating in person – 8 CEHs
GO Operators participating remotely – 2 CEHs

Training Liaisons should complete the PJM Drill Participation Form for any operators participating remotely. In addition, remote participants will be asked to submit their drill logs for the drill as additional documentation.

In addition, State & Member Training has loaded an online System Restoration Refresher module in the LMS than any operator can take, no matter if they participate in the drill or not. The online module will be worth 1 CEH when successfully completed.

7. **Attendance for those participating via phone only (0946-0950)**

8. **Your Items (0951-????)**

9. **Future meeting dates**

   **2013**

   - November 19, 2013 0900-1000 PJM CTC and WebEx
   - December 17, 2013 0900-1000 PJM CTC and WebEx
   - January 21, 2014 0900-1000 PJM CTC and WebEx

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**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.