1. **Administration**

   The September 2013 Meeting minutes were accepted without corrections or additions. WebEx recordings have been temporarily suspended until a password-protected section of our website can be set up to store them.

2. **SOS Report**

   There were also no items for Mr. Lloyd to take to the SOS. Mr. Lloyd reported later on Tuesday that there were no issues from the SOS for the DTS to address.

3. **Compliance Update**

   Ms. Curley provided the following Compliance information:

   - All 19 Transmission Companies were in compliance with both Training and Certification Requirements.

   - Of the 61 Generation entities, 4 were non-compliant with Certification requirements. 3 of these entities have mitigation plans in place. PJM is working with the remaining entities to develop mitigation plans.

   - Of the 61 Generation entities, 1 was non-compliant with Training requirements. PJM is working with the entity to develop a mitigation plan.

   - Of the 8 Small Generator entities, one was non-compliant with both Certification Equivalency and Training requirements. PJM is working with the entity to develop a mitigation plan.

   - All of the CSP/DR entities were compliant with the training requirements.
4. **Generation Task List**

A copy of the proposed Generator Operator Task List task list was distributed to DTS members following the September meeting. Members were requested to review the Task List with their companies and direct any questions or concerns to Mr. Fernsler. No concerns were noted, and the Task List was accepted by the DTS as distributed.

5. **Review of Transmission Operator Task List**

Tasks 10, 11 & 12 were reviewed with no changes made. There were no new tasks added, and no changes made to any other existing tasks. There were no new “opt-out” requests from members.

EKPC noted that the Study programs are now operational in their EMS systems, so they no longer require an “opt-out” of Company-Specific tasks 5.3 and 12.5. These tasks will be added back to the EKPC Operator profiles in the LMS task tracking module, and EKPC has 6 months from October 1, 2013 to complete verification that each of their transmission operators can perform their tasks.

6. **2013 PJM Train-the-Trainer Session**

Ms. Patel provided an update on the 2013 PJM Train-the-Trainer session. Members were informed that the previously announced dates of November 11, 12 & 13 are confirmed for the session, with Monday 11/11 starting at Noon to allow for travel. (See also notes on Member items below) Members were polled (via WebEx) as to whether their company was interested in attending, and how many people they were likely to attend. Mr. O'Leary informed he was participating via phone only, but would likely attend. At the close of polling, 11 companies indicated they would likely attend, accounting for 20 attendees.

Mr. Steinbacher informed that the proposed first date of the PJM Train-the-Trainer session (11/11) is a flexible Holiday for Rockland (Veteran’s Day). Dominion also confirmed that the date is a holiday for their company as well. No other members indicated that November 11th was conflict. Neither Rockland nor Dominion indicated that the date would make the difference between attending/not attending the Train-the-Trainer session. PJM will have internal discussions as to whether to reschedule the session

Mr. Fernsler will be sending out a registration link via the DTS e-mail list for formal registration. If the November 11-13th dates hold following internal discussions, the link will be send the afternoon of 10/15. If the dates change, the link will be sent out on 10/16, with a clear indication of the new dates (Which should be the same week...).

7. **PJM Fall 2013 System Restoration Training**

The dates for the remaining 2013 Fall PJM/Individual company restoration drills are as follows:
Drill Date          TO Zone
October 16, 2013   PPL, FE-PN, UGI
October 17, 2013   FE-JC, AE
October 23-24, 2013 PEPCO, BGE
October 30-31, 2013 PS, DPL, Rockland
November 5, 2013   PECO, FE-ME
November 6, 2013   FE-ATSI (Wadsworth)
November 6-7, 2013 ComEd, EKPC

RED = Drill at Member Company Location

GOs who are participating in the drill can expect a phone call when the drill begins, providing you with the dial-in number for the end of drill de-brief call. Please note that some drills occur over a 2 day period, to allow travel time for those attending in person, so the 2-day drills will not start first thing in the morning. In the event that you miss the information for the de-brief call, here is a quick summary: for a 1 day drill the debrief takes place at the end of the day (likely after 1600). For a 2 day drill the debrief takes place the day after the end of the drill mid-day (around 11:30). The toll free dial-in number for the debrief calls is 1-800-351-0959. Pin numbers will be given out specific to each call. Some GOs have expressed concern that their involvement in the drills is limited. Please note that the level of involvement for each GO will vary according to their unit(s)’s role in the TO’s restoration plan. This is the reason why most GOs will receive fewer CEHs for remote participation.

CEHs are available for those operators participating in the drill as follows;

TO Operators participating in person – 8 CEHs
GO Operators participating in person – 8 CEHs
GO Operators participating remotely – 2 CEHs

Training Liaisons should complete the PJM Drill Participation Form for any operators participating remotely. In addition, remote participants will be asked to submit their drill logs for the drill as additional documentation.
In addition, State & Member Training has loaded an online System Restoration Refresher module in the LMS than any operator can take, no matter if they participate in the drill or not. The online module will be worth 1 CEH when successfully completed.

8. **Member Items**

There were no other Member items

**Upcoming Meetings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 19, 2013</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>December 17, 2013</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>January 21, 2014</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
</tr>
</tbody>
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**Meeting Attendees**

- Mark Armstrong, AEP
- Paulette Bontempo, PJM
- Andrea Carter, Dominion
- Brian Croteau, Edison Mission
- Frank Cumpton, Constellation
- Maureen Curley, PJM
- Becky Davis, PPL Martins Creek
- Russell Fernsler, PJM
- Lisa Fincher, PEPCO
- Mark Grear, Constellation
- Tom Green, Edison Mission Marketing & Trading
- Tom Hunt, PECO
- John Karasiewicz, PSEG
- Erin Kester, Iberdrola Energy
- Donna LeFevre, Dominion
- Chris O’Leary, PSEG Energy Resources & Trading
- Anita Patel, PJM
- Jim Rebsamen, ComEd
- Amanda Ripperda, IMEA
- Michael Silipini, CPP
- James Stack, Duquesne
- Steve Stiles, EKPC
- Rich Steinbacher, Rockland Electric Company
- Anna Vargas, ComEd
- Pete Welty Jr, Easton Utilities
- Stanley Winbush, AEP
- Sue Ziegler, BGE