AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts0418pjm)
Tuesday May 20, 2014, 0900-1000
Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. Administration (0900 - 0903)

Meeting minutes for the April 2014 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

WebEx recordings of the DTS meetings are available via a password-protected link from the DTS Webpage of www.pjm.com. If you need assistance in accessing these recordings, please let Mr. Fernsler know. We are using the DTS roster as our cross-check before granting access to the DTS recordings. If you are not on the roster, your request to have access to the recordings will not be approved.

2. SOS Report (0904-0905)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. Compliance Update (0906 - 0908)

Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

4. Review of Transmission and Generation Task List (0908 - 0915)

To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments) Any comments or suggested changes will be brought up to the DTS for discussion.

5. 2014 PJM Operator Seminar (0916 – 0918)

The 2014 PJM Operator Seminar is wrapping up, and the final week starts this afternoon, A quick discussion on how the seminar was received will be held. A formal evaluation of the seminar with the DTS will be held as part of the June DTS meeting. Members are encouraged to share any additional feedback with Mr. Fernsler as soon as possible.

   2014 Summer Emergency Procedures Drill  
   2014 Winter Emergency Procedures Drill  
   2014 Spring Restoration Drill  
   2014 Fall Individual Company Restoration Drills – Dates are as follows;

   October 1 & 2  Wed & Thurs  AEP
   October 2  Thur.  **Dominion, Dayton & EKPC**
   October 7-8  Tue & Wed  **APS (FE South) , Duquesne**
   October 8  Wed.  **DPL, AE**
   October 9  Thur
   October 14  Tue  **PPL, UGI, DEOK**
   October 15  Wed  **PEPCO & BGE**
   October 16  Thur  **PECO & ComEd**
   October 21  Tue  **FE-ME,**
   October 22  Wed  **FE-West, CPP**
   October 23  Thur
   October 28  Tue  **FE-PN,**
   October 29  Wed  **FE-JC**
   October 30  Thur
   November 5  Wed  **PS, & Rockland**

   **Red = Drill at Members Location at Members Request**

7. **Course and Drill Piloting Information (0923 - 0925)**

   As discussed at previous meetings, PJM is seeking information on the true length of time that it takes your operators to complete the online courses. Without piloting information, PJM can only give CEHs equivalent to the run time of the courses, and Members have indicated that operators frequently take considerably longer to complete some courses (for example -FOTO and NERC Standards refresher). Any
members willing to submit information on the true length of time it takes operators to complete courses should submit that information to Mr. Fernsler or Mrs. Patel.

In addition, PJM is seeking information on the true amount of time that Generation personnel spend on participation in the Restoration Drills to again ensure that proper credit is given for the amount of time spent. Any members who would be willing to submit that information should also provide the time spent by Generation Operators while participating in Restoration Drills to Mr. Fernsler or Mrs. Patel. If enough information is submitted, we could increase the simulation hours provided to Generation Operators participating in the drills.

8. **Attendance for those participating via phone only (0926 - 0928)**

9. **Your Items (0929-????)**

10. **Future DTS meeting dates**

    | Date       | Time   | Location          |
    |------------|--------|-------------------|
    | June 17, 2014 | 0900-1000 | PJM CTC and WebEx |
    | July 15, 2014 | 0900-1000 | PJM CTC and WebEx |
    | August 19, 2014 | 0900-1011 | PJM CTC and WebEx |

**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.