AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts0617pjm)
Tuesday June 17, 2014, 0900-1000

Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. Administration (0900 - 0903)

Meeting minutes for the May 2014 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

WebEx recordings of the DTS meetings are available via a password-protected link from the DTS Webpage of www.pjm.com. If you need assistance in accessing these recordings, please let Mr. Fernsler know. We are using the DTS roster as our cross-check before granting access to the DTS recordings. If you are not on the roster, your request to have access to the recordings will not be approved.

2. SOS Report (0904-0905)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. Compliance Update (0906 - 0908)

Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

4. Review of Transmission and Generation Task List (0908 - 0910)

To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments) Any comments or suggested changes will be brought up to the DTS for discussion.

5. PJM Member Company Operator Lists – Now available in the LMS (0911 – 0915)

Following up on some suggestions from the Operator Seminar, PJM has now made a list of Member Company Operators available to all users of the LMS. Mr. Fernsler will discuss and demonstrate how to access these reports during the meeting.

2014 Summer Emergency Procedures Drill  
Completed

2014 Winter Emergency Procedures Drill  
TBD

2014 Spring Restoration Drill  
Completed

2014 Fall Individual Company Restoration Drills – Dates are as follows;

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1 &amp; 2</td>
<td>Wed/Thur</td>
<td>AEP, DEOK,</td>
</tr>
<tr>
<td>October 2</td>
<td>Thur.</td>
<td>Dominion, EKPC</td>
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<tr>
<td>October 7-8</td>
<td>Tue</td>
<td>FE South, Duquesne</td>
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<tr>
<td>October 8</td>
<td>Wed</td>
<td>DPL, AE</td>
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<tr>
<td>October 9</td>
<td>Thur</td>
<td>PEPCO-BGE</td>
</tr>
<tr>
<td>October 14</td>
<td>Tue</td>
<td>PPL, UGI, DAYTON,</td>
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<tr>
<td>October 15</td>
<td>Wed</td>
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<tr>
<td>October 16</td>
<td>Thur</td>
<td>PECO, ComEd</td>
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<tr>
<td>October 21</td>
<td>Tue</td>
<td>FE-ME</td>
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<tr>
<td>October 22</td>
<td>Wed</td>
<td>FE-West, CPP</td>
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<tr>
<td>October 23</td>
<td>Thur</td>
<td></td>
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<tr>
<td>October 28</td>
<td>Tue</td>
<td>FE-PN</td>
</tr>
<tr>
<td>October 29</td>
<td>Wed</td>
<td>FE-JC</td>
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<tr>
<td>October 30</td>
<td>Thur</td>
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<tr>
<td>November 4</td>
<td>Tue</td>
<td>PS, Rockland</td>
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**Red = Drill at Members Location at Members Request**
7. **Course and Drill Piloting Information (0921 - 0923)**

As discussed at previous meetings, PJM is seeking information on the true length of time that it takes your operators to complete the online courses. Without piloting information, PJM can only give CEHs equivalent to the run time of the courses, and Members have indicated that operators frequently take considerably longer to complete some courses (for example -FOTO and NERC Standards refresher). Any members willing to submit information on the true length of time it takes operators to complete courses should submit that information to Mr. Fernsler or Mrs. Patel.


A document containing summarized comments received during the 2014 Operator Seminar will be distributed to DTS Members in advance of the meeting. An overall DTS de-brief of the seminar will be led by Mr. Fernsler and will follow the following format;

1) Review of the attendee comments;
   a) Any repeat comments relating to event content or pacing
      i) Is the comment positive or negative?
      ii) Is it actionable? If so, what action is PJM considering?
      iii) DTS member feedback on the comment and other suggestions
   b) Select comments being addressed by PJM
   c) Select comments the DTS Members wish to have addressed, and suggestions.

2) Discussion about the seminar locations (both the cities and the hotels);
   a) Cincinnati, Ohio
      i) Attendee comments about the site / location
      ii) DTS Member comments about the site / location
   b) Annapolis, Maryland
      i) Attendee comments about the site / location
      ii) DTS Member comments about the site / location
   c) PJM’s CTC
      i) Attendee comments about the site / location
      ii) DTS Member comments about the site / location
3) Possible format changes for the 2015 Seminar
   a) Seminar locations will be; PJM CTC, Arlington VA, Cleveland OH.

9. **Attendance for those participating via phone only (0946 - 0948)**

10. **Your Items (0949-????)**

11. **Future DTS meeting dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 15, 2014</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>August 19, 2014</td>
<td>0900-1011</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>September 17, 2014</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
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**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.