AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts0715pjm)
Tuesday July 15, 2014, 0900-1000

Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. **Administration (0900 - 0903)**

   Meeting minutes for the June 2014 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

   WebEx recordings of the DTS meetings are available via a password-protected link from the DTS Webpage of [www.pjm.com](http://www.pjm.com). If you need assistance in accessing these recordings, please let Mr. Fernsler know. We are using the DTS roster as our cross-check before granting access to the DTS recordings. If you are not on the roster, your request to have access to the recordings will not be approved.

2. **SOS Report (0904-0905)**

   Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. **Compliance Update (0906 - 0908)**

   Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

4. **Review of Transmission and Generation Task List (0908 - 0915)**

   To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments) Any comments or suggested changes will be brought up to the DTS for discussion.

   A wording change has been proposed for some tasks on the Generation Operator task list. The resonating behind the change is to make the wording more high-level, so that it can address actions taken both by operators at marketing entities and those at individual plant sites. The proposed wording change is as follows;
**Existing Task Statements:**

9 Terminal Task  Given a restoration condition, start, operate & load a unit in accordance with the established restoration procedures

9.1 Enabling Objective  Evaluate equipment conditions after a disturbance to determine impact to reliability unit operations

9.2 Enabling Objective  Notify PJM (and other affected parties) of equipment status during the restoration process

9.3 Company Specific Task  Identify the requirements to bring a unit online/offline during a restoration

10 Terminal Task  Given a black start resource within PJM, support its operation, reporting and testing in accordance with the appropriate PJM Manuals

10.1 Enabling Objective  Identify the processes for offering and testing black start resources

10.2 Company Specific Task  Identify the requirements to bring a black start resource online/offline during a restoration

**Proposed changes to the wording:**

9 Terminal Task  Given a restoration condition, support the coordination of the start-up and operation of a unit in accordance with the established restoration procedures

9.1 Enabling Objective  Evaluate equipment conditions after a disturbance to determine impact to reliability unit operations

9.2 Enabling Objective  Notify PJM (and other affected parties) of equipment status during the restoration process

9.3 Company Specific Task  Identify the your company’s role in bringing a unit online/offline during a restoration

10 Terminal Task  Given a black start resource within PJM, support its operation, reporting and testing in accordance with the appropriate PJM Manuals

10.1 Enabling Objective  Identify the processes for offering and testing black start resources

10.2 Company Specific Task  Identify your company’s role in bringing a black start resource online/offline during a restoration
5. **2014 PJM Drill dates (0916 – 0920)**

- **2014 Summer Emergency Procedures Drill**  
  **Completed**

- **2014 Winter Emergency Procedures Drill**  
  **TBD**

- **2014 Spring Restoration Drill**  
  **Completed**

- **2014 Fall Individual Company Restoration Drills** – Dates are as follows;

<table>
<thead>
<tr>
<th>Date</th>
<th>Day(s)</th>
<th>Company(s)</th>
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<tbody>
<tr>
<td>October 1 &amp; 2</td>
<td>Wed/Thur</td>
<td>AEP, DEOK, DAYTON</td>
</tr>
<tr>
<td>October 2</td>
<td>Thur.</td>
<td><strong>Dominion, EKPC</strong></td>
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<tr>
<td>October 7-8</td>
<td>Tue</td>
<td>FE South, Duquesne</td>
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<tr>
<td>October 8</td>
<td>Wed.</td>
<td>DPL, AE</td>
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<tr>
<td>October 9</td>
<td>Thur.</td>
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<tr>
<td>October 14</td>
<td>Tue</td>
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<tr>
<td>October 15</td>
<td>Wed</td>
<td>PEPCO-BGE</td>
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<tr>
<td>October 16</td>
<td>Thur.</td>
<td>PECO, ComEd</td>
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<tr>
<td>October 21</td>
<td>Tue</td>
<td>FE-ME, PPL, UGI</td>
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<tr>
<td>October 22</td>
<td>Wed</td>
<td>FE-West, CPP</td>
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<tr>
<td>October 23</td>
<td>Thur.</td>
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<td>October 28</td>
<td>Tue</td>
<td>FE-PN,</td>
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<td>October 29</td>
<td>Wed</td>
<td>FE-JC</td>
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<td>October 30</td>
<td>Thur</td>
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<tr>
<td>November 4</td>
<td>Tue</td>
<td>PS, Rockland</td>
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**Red = Drill at Members Location at Members Request**

Danny Restucci and Kevin Hatch will provide a summary of the drill content for the individual restoration drills and take comments and questions.
6. **DTS review of the 2014 PJM Training Comments from the first half of 2014 (0921 – 0940)**

A document containing summarized comments received for both in-person and online training event provided by PJM will be distributed to DTS Members in advance of the meeting. An overall DTS de-brief of the comments will be led by Mr. Fernsler and will follow the following format;

1) Review of the attendee comments;

   a) Any repeat comments relating to event content or pacing
      
      i) Is the comment positive or negative?
      
      ii) Is it actionable? If so, what action is PJM considering?
      
      iii) DTS member feedback on the comment and other suggestions

   b) Select comments being addressed by PJM

   c) Select comments the DTS Members wish to have addressed, and suggestions.

7. **Attendance for those participating via phone only (0941 - 0944)**

8. **Your Items (0945-????)**

9. **Future DTS meeting dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 19, 2014</td>
<td>0900-1011</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>September 17, 2014</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
</tr>
<tr>
<td>October 21, 2014</td>
<td>0900-1000</td>
<td>PJM CTC and WebEx</td>
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**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that “detailed transcriptional meeting notes” and white board notes from “brainstorming sessions” shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.