AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts0916pjm)
Tuesday August 19, 2014, 0900-1000

Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. Administration (0900 - 0903)

Meeting minutes for the August 2014 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

WebEx recordings of the DTS meetings are available via a password-protected link from the DTS Webpage of www.pjm.com. If you need assistance in accessing these recordings, please let Mr. Fernsler know. We are using the DTS roster as our cross-check before granting access to the DTS recordings. If you are not on the roster, your request to have access to the recordings will not be approved.

2. SOS Report (0904-0905)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. Compliance Update (0906 - 0908)

Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

4. Review of Transmission and Generation Task List (0908 - 0911)

To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments) Any comments or suggested changes will be brought up to the DTS for discussion.

5. 2014 PJM Drill dates (0911 – 0915)

2014 Summer Emergency Procedures Drill Completed
2014 Winter Emergency Procedures Drill November 17, 2014
2014 Spring Restoration Drill Completed

2014 Fall Individual Company Restoration Drills – Dates are as follows;

- October 1&2 Wed/Thur AEP, DEOK, DAYTON, EKPC
- October 2 Thur. Dominion, EKPC
- October 7-8 Tue FE South, Duquesne
- October 8 Wed. DPL, AE
October 9    Thur

October 14   Tue
October 15   Wed
October 16   Thur

PEPCO-BGE
PECO, ComEd

October 21   Tue
October 22   Wed
October 23   Thur

FE-ME, PPL, UGI
FE-West, CPP

October 28   Tue
October 29   Wed
October 30   Thur

FE-PN,
FE-JC

November 4  Tue

PS, Rockland

Red = Drill at Members Location at Members Request

Kevin Hatch will provide a summary of the drill content for the individual restoration drills and take comments and questions.

6. 2015 Seminar Dates & Locations (0916 - 0918)

A few folks have asked about the 2015 Seminar Dates and Locations for planning purposes. They are as follows;

CTC
March 10 – 13, 2015
March 17 – 20, 2015
March 23 – 26, 2015**

Westin Cleveland Downtown  http://www.westincleveland.com/
March 30 – April 2, 2015**
April 7 – 10, 2015
April 14 – 17, 2015

Westin Arlington Gateway  http://www.westinarlingtongateway.com/
April 21 – 24, 2015
April 28 – May 1, 2015
May 5 – 8, 2015

** These weeks are Monday thru Thursday
7. **Upcoming LMS online training modules (0919 – 0921)**

PJM is preparing several just-in-time training modules which will be rolled out over the next 2-3 months. Please have your operators be on the lookout for short modules covering the new PCLLRW tool, the changes to PJM Manuals for the revised NERC COM standard, and a refresher on Minimum Generation reporting items. Our hope is that we can submit an ILA to combine several of these courses, allowing operators to receive CEH credit for completing them. More information will be provided as we get closer to the rollout.

8. **Attendance for those participating via phone only (0922 - 0925)**

9. **Your Items (0925-????)**

10. **Future DTS meeting dates**

    October 21, 2014       0900-1011     PJM CTC and WebEx
    November 18, 2014      0900-1000     PJM CTC and WebEx
    December 16, 2014      0900-1000     PJM CTC and WebEx

**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that “detailed transcriotional meeting notes” and white board notes from “brainstorming sessions” shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.