AGENDA
Dispatcher Training Subcommittee
PJM CTC and WebEx (Password – dts1118pjm)
Tuesday November 18, 2014, 0900-1000

Reminder: Press *6 to mute/un-mute your phone during the Meeting

1. **Administration (0900 - 0903)**

   Meeting minutes for the October 2014 DTS meeting were sent to all members. Corrections and additions to the written notes will be solicited.

   WebEx recordings of the DTS meetings are available via a password-protected link from the DTS Webpage of [www.pjm.com](http://www.pjm.com). If you need assistance in accessing these recordings, please let Mr. Fernsler know. We are using the DTS roster as our cross-check before granting access to the DTS recordings. If you are not on the roster, your request to have access to the recordings will not be approved.

2. **SOS Report (0904-0905)**

   Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

3. **Compliance Update (0906 - 0908)**

   Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.


   To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments) Any comments or suggested changes will be brought up to the DTS for discussion.

5. **2014 PJM Drill dates (0911 – 0915)**

   - 2014 Summer Emergency Procedures Drill **Completed**
   - 2014 Winter Emergency Procedures Drill **November 17, 2014**
   - 2014 Spring Restoration Drill **Completed**
   - 2014 Fall Individual Company Restoration Drills – **Completed**

   Mr. Restucci and Mr. Hatch will be soliciting feedback from GOs that participated in these drills on their impressions of the activity.
6. **2015 Seminar Dates & Locations (0916 - 0918)**

The 2015 Seminar Dates and Locations are as follows;

CTC
March 10 – 13, 2015
March 17 – 20, 2015
March 23 – 26, 2015**

March 30 – April 2, 2015**
April 7 – 10, 2015
April 14 – 17, 2015

April 21 – 24, 2015
April 28 – May 1, 2015
May 5 – 8, 2015

** These weeks are Monday thru Thursday

7. **Upcoming LMS online training modules (0919 – 0921)**

PJM has preparing several just-in-time training modules which will are – or soon will be – available in the PJM LMS. Please have your operators be on the lookout for short modules covering the new PCLLRW tool, the changes to PJM Manuals for the revised NERC COM standard, and a refresher on Minimum Generation reporting items.

8. **PJM 2104 Train-the-Trainer Workshop (0926 - 0928)**

PJM’s annual “Train-the-Trainer” workshop will be held December 2-4, 2015 at the PJM CTC. Information and registration are available using the following link;

[https://www4.virtualtrainingassistant.com/PJM/LearnerConnection/MainIndex.aspx?StartPage=ClassDesc&Continue=cCrseSearch&CrseSite=01&Area=PJM&Subj=TTT&Crse=R1&SessNo=1&SessDate=20141202&ClassSite=01](https://www4.virtualtrainingassistant.com/PJM/LearnerConnection/MainIndex.aspx?StartPage=ClassDesc&Continue=cCrseSearch&CrseSite=01&Area=PJM&Subj=TTT&Crse=R1&SessNo=1&SessDate=20141202&ClassSite=01)
9. **Attendance for those participating via phone only (0928 - 0932)**

10. **Your Items (0933-????)**

11. **Future DTS meeting dates**

   - November 18, 2014 0900-1011 PJM CTC and WebEx
   - December 16, 2014 0900-1000 PJM CTC and WebEx
   - January 20, 2015 0900-1000 PJM CTC and WebEx

**Anti-trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. PJM Members are also not allowed to create audio, video or online recordings of PJM meetings.