DRAFT
MINUTES
PJM Interconnection
Reliability Standards and Compliance Subcommittee

Quarterly Meeting and Monthly WebEx
Friday, April 11, 2014
10:00 A.M. EST

1. Call to Order:
Reliability Standards and Compliance Subcommittee Acting Secretary Bradley Hofferkamp called the meeting to order at 10:00 a.m.

a. Members Attending:
Stephanie Monzon (Chair)   PJM Interconnection
Bradley Hofferkamp (Acting Secretary) PJM Interconnection
Douglas Adams             Baltimore Gas and Electric Company
James Boone               Pepco Holdings Inc.
John Brodbeck             Potomac Electric Power Company
Kathy Caignon             Vineland Municipal Electric Utility
Vince Catania             Exelon Business Services Company, LLC
Bernita Clover            Duquesne Light Company
Hugh Conley               Duquesne Light Company
Elizabeth Davis           PPL EnergyPlus, L.L.C.
R. Bruce Day              Constellation Energy
Juan Diaz                 Customized Energy Solutions, Ltd.*
Daniel Duff               Liberty Electric Power, LLC
Kristy Gedman             Essential Power LLC
Marlene George            UGI Utilities, Inc.
Stacey Harman             Baltimore Gas and Electric Company
Jennifer Haymond          FirstEnergy Corporation
Danielle Hayter           Invenergy, LLC
Doug Hohlbaugh            FirstEnergy Solutions Corporation
Sandra Hopkins            (ES) Dominion Virginia Power
Mike Hurd                 Dayton Power & Light Company (The)
Art Iler                  American Municipal Power, Inc.
Doug Jerzycke             Exelon Generation Co., LLC
Hamid Kazerooni           PPL EnergyPlus, L.L.C.
Christy Koncz             Public Service Electric & Gas Company
Bruce Krawczyk            Commonwealth Edison Company
Mr. Hofferkamp referred to the Antitrust Guidelines, the Compliance Disclaimer, and the Media Guidelines that were included with the Agenda. There were no questions on the documents as presented.

d. Today’s Agenda

There were no additions to the agenda.
2. **PJM Compliance Activities:**
   Mr. Hofferkamp led a discussion on the following compliance activities

a. **Standing Updates:**
   i. **TO/TOP Matrix Subcommittee Update (Mr. Kappagantula)**
      1. Change in effective date
      2. Work is progressing on v8 of the matrix
      3. The next meeting is 4/25
   ii. **PJM Manual Updates**
      1. There were no compliance issues to the manual updates being made in March.

b. **Proposed Online Forum**
   i. PJM expects that a preliminary version of the product could be rolled out as early as the end of April.

c. **PRC-023-2 (Mr. Sims provided an update on the creation of the annual list of transmission facilities (required by R6 of PRC 023-2)**
   i. Draft list has been createdMr. Sims will report to the RSCS when the final list has been finalized.

d. **Upcoming Compliance Bulletin on PJM’s requirement of Transmission Owners under the BES Definition (Ms. Monzon)**
   i. The purpose of the Compliance Bulletin (CB) is to describe the process PJM members will use to notify PJM of any inclusions or exclusions of facilities as a result of the application of the revised definition of the BES effective July 1, 2014. This CB provides guidance on how to make the notifications to PJM when
      a. A member facility is automatically included or excluded from the BES as a result of the application of the revised definition of the BES
      b. When a PJM member files an exception request to appropriate regulatory entities
      c. When a PJM member receives a decision on a filed exception request
   ii. Initial version of this tool will be e-mail based. Future versions will likely be integrated into existing PJM tools (possibly eDART).
   iii. Debate in the use of ‘inclusion/exclusion’ and ‘observe’, in whether members notify PJM when submitting to RFC or after approved by RFC. PJM will review that wording and make necessary changes. The revised CB will be distributed next week or the following week.
   iv. By 7/1, GOs and TOs should know which facilities will be included and excluded according to the new definition and notify PJM the updated list of facilities.

e. **PRC-006-1 studies**
   i. There is an existing UFLS program in PJM with 4 UFLS zones
   ii. Under the standard, we must develop a plan every 5 years to identify islands that will break out under frequency events.
   iii. PJM has identified 9 islands and almost completed the first stage of the study.
iv. In the third quarter of this year, PJM will be in touch with TOs to let them know the results of the study.

v. The first result will come out in the next several months.

vi. PJM will be in touch with TOs whether there is deficiency and changes in the plan. PJM will also provide TOs with reasonable time to make changes in their plans.

vii. PJM will first contact the planning committee representatives. The results will then be forwarded to technical representatives.

3. **FERC Activities:**
   a. FERC Order on Physical Security.
      i. Aggressive 90 day schedule mandated by FERC.
      ii. The Order asks for a plan to be developed and implemented to secure critical assets. It appears that this could include control centers.
      iii. Order also calls for an evaluation of these assets. (some CIP crossover)
      iv. Collectively, all of the ISOs and RTOs have done a review of the order and are examining a proposed standard assembled by EEI with the various ways of addressing this.

b. FERC 2011 audit (of PJM): status updates on recommendations due the end of this month. Only one open item remains.

4. **NERC Activities:**
   NERC ballot is closed yesterday
   Committee Updates:
   No significant committee updates.

Standards under development:

a. EOP 011-1 (Project 2009-03)
   i. Consolidating EOP-001-2.1b, EOP-002-3 & EOP-003-2 into one EOP 11 coordinating load shedding program.
   ii. Slides are sent out with more details

b. PRC 010-1 (Project 2008-02)
   i. PRC 010-0, PRC 020-1 and PRC 022-1 requirements are also consolidated into one standard concerning Under Voltage Load Shed.

c. Project 2010-5.2 Special Protection Systems
   i. Revision of the definition of “Special Protection Systems”.

5. **Regional Entities Activities:**
   There were no new Regional Entity activities to report.

6. **Member Issues:**
a. Mr. Slade asked why the meeting materials weren’t posted on the website. Ms. Monzon stated that this will be corrected in the future.

7. Future Meeting Dates:

2014 RSCS Meeting Dates:

Thursday May 15th, 2014 – F2F
Friday June 20th, 2014 – WebEx
Friday July 18th, 2014 – WebEx
Thursday August 14th, 2014 – F2F
Friday September 19th, 2014 – WebEx
Friday October 17th, 2014 – WebEx
Thursday November 20th, 2014 – F2F
Friday December 19th, 2014 – WebEx

RSCS Schedule:

Monthly WebEx: Third Friday of every month, except months where a quarterly Face-to-Face meeting is scheduled.

9. Adjourn:

Ms. Monzon adjourned the meeting at 10:50.