Charter

Periodically, the PJM TO/TOP (Transmission Owner/Transmission Operator) Matrix, used during PJM TO/TOP audits, will need to be modified. Reasons include:

- Modification of the referenced PJM Manuals
- Modification or deletion of the relevant NERC or Regional Reliability Standards applicable to the Transmission Operator function
- Addition of new relevant NERC Reliability Standards applicable to the Transmission Operator function
- Annual overall Matrix review, and if necessary modification, based on feedback from TO/TOP Audits

A consensus-building stakeholder (PJM Member TOs) process is the best way to accomplish the required Matrix maintenance. This process has worked well in the past under a Task Force format but a continuing process is necessary into the future.

Key Work Activities

The Subcommittee will periodically produce a draft version of the PJM TO/TOP Matrix for recommendation for approval by the System Operations Subcommittee (SOS-T), Planning Committee (PC) and Operating Committee (OC). Approval will be by the Transmission Owner Agreement-Administrative Committee.

Expected Deliverables

- Draft version of the PJM TO/TOP Matrix suitable for review by the SOS-T, PC, OC and approval by the Transmission Owner Agreement-Administrative Committee
- Implementation Plan for any new draft version of the TO/TOP Matrix
- Any other documents the Subcommittee or the Transmission Owner Agreement-Administrative Committee deems necessary

Expected Overall Duration of Work

This will be an on-going Subcommittee that should remain in-place as long as there is a need for the TO/TOP Matrix.

Decision-Making Method

All deliverables should be developed through consensus.

Milestones & Deadlines

Each relevant new or changed NERC or Regional Reliability Standard should require a change to the Matrix.

Administrative Details

Minimum of monthly meetings, the afternoon of the RSCS meeting. Other meetings to be scheduled as needed.