1. **Administration**
   
a) The January 15th SRCTF meeting minutes were discussed & approved.

2. **Spring Restoration Drill**
   
a) Discussed that feedback from the 2014 Spring Restoration Drill. There seemed to be a lot of questions around the M-36 Attachment B forms. This is going to be a training point at the 2014 system operator seminar. The drill participants suggested that more information be shown on the WebEx presentation during the drill such as TO zones that are tied together.

b) It was requested to have the online system restoration refresh training LMS available a few weeks prior to the start of the Spring Drill.

c) The final statistics of the drill were discussed. 21% of load was restored & 42 % of generation. A few member companies requested more time for the spring drills in the future. The idea was discussed to add an additional four hours of drill time after the phone verifications on day one. There was a suggestion to start on the second day of the restoration drill at the time that the previous day ended.

d) The safe shutdown power restoration times were shown to the group. It was noted that PECO tested a new safe shutdown restoration path to Limerick. It was also noted that the minimum source requirements are being evaluated for the 5072 for a possible faster source to Calvert Cliffs.

e) Overall there was a lot of positive feedback. Average evaluation rating was 4.1/5 & there was 2300 CEHs awarded. A request was made to increase the CEHs awarded to 14hrs as compared to 11 hrs. This will be evaluated for the 2015 Spring Restoration Drill.

3. **E-DART Restoration Manual**
   
a) The member companies were shown the upcoming restoration manual annual reviews and some companies asked questions about submitting the restoration plans. A suggestion was made to have more detailed information in the history section. PJM offered to share the restoration manual submittal history for internal auditing purposes.
4. **TO Restoration Manual Review**
   a) PL & FE – East will review their restoration plans at the May meeting.
   b) UGI reviewed their restoration plan and briefed the group on recent upgrades and changes to the UGI system.
   c) First Energy – South & West reviewed their restoration manuals. The manuals were updated recently to reflect generation retirements and in the next manual update the manuals will be updated to be consistent with the First Energy manual format. There was also a discussion about cross zonal coordination and including that in the future manuals.

5. **Fall Restoration Drill Schedule**
   a) The 2014 Fall Restoration Drill Schedule was discussed. There was a concern about having a restoration drill on November 4\(^{th}\) due to Election Day. The PS & RECO drill will be conducted on November 5\(^{th}\).
   b) PEPCO had a concern with October 9\(^{th}\) and the fall drill for PEPCO & BC was moved to October 15\(^{th}\)
   c) FE-South requested to host the drill at their location in Fairmont, WV.
   d) A complete fall drill schedule is on page 3. Please review this and let us know if there are any conflicts.
   e) The 2014 Summer Emergency Procedures drill will be conducted on Tuesday May 20\(^{th}\) with a back up date of Wednesday May 28\(^{th}\).

6. **Future Agenda Items**
   a) No additional items were requested

7. **Future 2014 Meeting Dates**
   a) Monday May 5, 2014 10:00 – 11:30
2014 Fall Restoration Drill Schedule

October 1 & 2  Wed & Thurs   AEP
October 2    Thur.   Dominion, Dayton & EKPC
October 7-8  Tue   APS (FE South), Duquesne
October 8    Wed.   DPL, AE
October 9    Thur
October 14   Tue   PPL, UGI, DEOK
October 15   Wed   PEPCO & BGE
October 16   Thur   PECO & ComEd
October 21   Tue   FE-ME,
October 22   Wed   FE-West, CPP
October 23   Thur
October 28   Tue   FE-PN,
October 29   Wed   FE-JC
October 30   Thur
November 5   Wed   PS, & Rockland

Red = Drill at Members Location at Members Request
**Anti Trust:**
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

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As a mandatory condition of attendance at today’s meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants’ responsibilities and rules regarding the dissemination of meeting discussion and materials.

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