



Manual 40: Training and Certification Requirements Updates

Operating Committee

1/5/16

Glen Boyle

Manager, System Operator Training

- First Reads:
 - October 28 SOS (Completed)
 - December 1 OC (Completed)
 - December 17 MRC (Completed)
- Second Reads/Endorsement
 - November 24 Joint SOS (Completed)
 - January 4, 2016 OC
 - January 28, 2016 MRC (Approval)
- Effective Date February 1, 2016

- Section 3.3:
 - Added language to compliance monitoring section to include Member Representative and Compliance contact in communication of non-compliance
 - Revised language in compliance monitoring process to include notice of potential OA/OATT violation and possible report to FERC
 - Added Flow chart overview of process

- Added language requiring operators/dispatchers to be removed from shift responsibilities if they are not in compliance with the applicable requirements
 - Initial Training
 - Certification
 - Readiness Exam
 - Continuing Training
- Removed duplicate language from Section 3.2.1

- If approved:
 - February 1, 2016 will be the first compliance check using the new process
 - Warning letter from PJM Legal issued for companies with a compliance score ≥ 5
 - FERC notices made 30 days later for those companies that received a warning letter and are still out of compliance

- Changes unrelated to compliance issue:
 - Annual review of PJM Training Plan (section 4) in accordance with NERC Standard PER-005
 - Administrative Change: Updated references from edata to Data Viewer
 - Clarifying changes to Section 4.4 describing retesting process for Master Coordinator qualification
 - Minor change to Section 4.7 to remove requirement for weekly self-assessment quiz for Reliability Engineer qualification



Questions?