

# Manual 34 Revisions

## Temporary Vacancy of MC Chair or Vice Chair

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Members Committee  
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- A few instances have occurred where the Members Committee Chair or Vice Chair required a temporary absence for a period of time where the duration of the vacancy was unknown.
- The Operating Agreement and Manual 34 do not currently provide guidance for a temporary vacancy.
- Examine prior instances of temporary vacancy along with the ad hoc approaches utilized.
- Discuss potential approaches and develop guidance to provide a consistent framework and expectations in future scenarios.

Nov. 2024

May 2025

June 2025

July 2025

Aug. 2025

- Topic introduced and initial Stakeholder Process Forum discussion

- Draft Manual 34 revisions introduced at Stakeholder Process Forum

- Final Stakeholder Process Forum discussion
- Final review of draft Manual 34 revisions

- MC first read of draft Manual 34 revisions

- MC vote of draft Manual 34 revisions

- Revisions are specific to Manual 34, Section 11.11 Elections
- Incorporates expectation that candidates should have a reasonable expectation that they will be able to serve a complete term

The Vice Chair shall be elected from each sector on a rotating basis starting in 2006 with the End Use Customer sector and continuing with the Generation Owner, Transmission Owner, Electric Distributor, and Other Supplier. **Candidates should have a reasonable expectation that they will be able to serve a complete term.**

- Clarifies which sections apply to a permanent vacancy of the Chair and Vice Chair roles

If the office of Chair becomes **permanently** vacant, or the Chair leaves the employment of the Member for whom the Chair is the representative, or the Chair is no longer the representative of such Member, the Vice Chair shall succeed to the office of Chair, and a new Vice Chair shall be elected at the next regular or special meeting of the Members Committee, both such officers to serve until the last regular meeting of the Members Committee of the calendar year following such succession or election to a vacant office.

If the office of Vice Chair becomes **permanently** vacant, or the Vice Chair leaves the employment of the Member for whom the Vice Chair is the representative, or the Vice Chair is no longer the representative of such Member, a new Vice Chair shall be elected at the next regular or special meeting of the Members Committee.

- Adds language to address instances where a Chair or Vice Chair vacancy is of a temporary nature

If the office of the Chair becomes temporarily vacant, the Vice Chair shall act for the Chair for the duration of the Chair's vacancy, and the most recently elected Chair (having completed their term) shall act for the Vice Chair for the duration of the Chair's vacancy. In the event the most recently elected Chair is unavailable, a prior elected Chair shall act for the Vice Chair for the duration of the Chair's vacancy.

If the office of the Vice Chair becomes temporarily vacant, the most recently elected Chair (having completed their term) shall act for the Vice Chair for the duration of the Vice Chair's vacancy. In the event the most recently elected Chair is unavailable, a prior elected Chair shall act for the Vice Chair for the duration of the Chair's vacancy.

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