

**PJM Transmission Owners Agreement
Administrative Committee (TOA-AC)**

**Open Meeting Minutes
January 18, 2018**

1. Administrative Items-

Judy Stubbe conducted a roll call and confirmed a quorum. The meeting minutes for the November, 2017 meeting were approved.

2. PJM Updates

Paul McGlynn from PJM provided an update on the RTEP. The 2017 RTEP is coming to a close. A number of 2017 RTEP projects will be taken to the February PJM board meeting. PJM is preparing for the 2018 RTEP, and continues to solicit input from Transmission Owner staff. PJM is working on the 3rd and 4th iteration and on contingency analysis. Many of the PJM staff are also working on planning parameters analysis. PJM will be posting planning parameter analysis in early February. PJM will review the recent cold weather issues when doing market efficiency analysis. PJM is working its way through the remaining market efficiency projects from the 2016-17 window

3. TOA AC 2018/19 Chair/Vice-Chair

- a. Exelon confirmed that it would assume the Chair for 2018
- b. UGI declined to assume the Vice-Chair for 2018. AEP agreed to assume Vice-Chair role for 2018 and 2019 Chair

4. The Protocol for Election and Rotation of TOA AC Chair/Vice Chair

The Protocol was updated to include EKPC and SMECO; and remove PHI.

5. NDA & NDC-Status update for the Group

Matter was referred to the February meeting

6. LIT Update

The wires to wires agreement has been completed and is intended to be used for Designated Entities. There is no further action required by the PJM Transmission Owners or PJM