|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| <Committee Name> Work Plan | Meeting | | | | | | | |
| **1**  **Date** | **2**  **Date** | **3**  **Date** | **4**  **Date** | **5**  **Date** | **6**  **Date** | **7**  **Date** | **8**  **Date** |
| Charter Development & Approval |  |  |  |  |  |  |  |  |
| Develop Work Plan |  |  |  |  |  |  |  |  |
| Education & Joint Fact-Finding |  |  |  |  |  |  |  |  |
| Interest Identification |  |  |  |  |  |  |  |  |
| Develop Design Components |  |  |  |  |  |  |  |  |
| Document Relative Importance of each Component |  |  |  |  |  |  |  |  |
| Develop Options for each Component |  |  |  |  |  |  |  |  |
| Narrow Options |  |  |  |  |  |  |  |  |
| Develop Packages |  |  |  |  |  |  |  |  |
| Narrow Packages  *(Compare Packages to Interests & Importance Ratings)* |  |  |  |  |  |  |  |  |
| Consensus Testing |  |  |  |  |  |  |  |  |
| Tier 1/Tier 2 Decision Making |  |  |  |  |  |  |  |  |
| Reporting to Parent Committee |  |  |  |  |  |  |  |  |

**X** – appears for each meeting where this work activity occurs