



Effective Date	February 1, 2018
Impacted Manual #(s)/Manual Title(s):	
Manual 40 Training and Certification Requirements	
Conforming Order(s):	
Associated Issue Tracking Title:	
Committee Approval Path - What committee(s) have already seen these changes?	
DTS 11/21/17 (first read) 12/19/17 (endorsement) SOS 12/7/17 (first read); 1/XX/18 (endorsement) DRS 12/8/17 (first read); 1/12/18 (endorsement) OC 12/12/17 (first read); 1/9/18 (endorsement) MRC 12/21/17 (first read); 1/25/18 (approval)	
MRC 1 st read date:	12/21/17
MRC voting date:	1/25/18
Impacted Manual sections:	
Section 1: Training Overview 1.4.4: Task List Maintenance 1.4.5: Task Modification 1.5.4: Task Verification 1.7: Evaluation of Program Activities Section 2: Certification Overview 2.1: Purpose 2.2: Administration of the Certification Program 2.3: Certification Requirements Section 3: Member Training and Certification Requirements 3.2.1: Transmission Owner Operators 3.2.2: Market Operation Center Generation Dispatchers 3.2.4: Small Generation Plant Dispatcher 3.2.5: Demand Response Resources 3.3: Compliance Monitoring Process for Training and Certification Requirements Section 4: PJM Operator Training 4.3: Instructor Qualifications	

4.4: Master Coordinator Initial Training and Qualification Requirements
4.5: Generation Dispatcher Initial Training and Qualification Requirements
4.6: Power Director Initial Training and Qualification Requirements
4.9: PJM System Operator Continuing Training Program

Reason for change:

Annual Review per NERC Standard PER-005.

Summary of the changes:

- 1.4.4, 1.4.5 and 1.5.4: Applied clarifying language to indicate PJM will coordinate Task list review/approvals/Opt outs with the DTS and Operations as needed
- 1.7: Changed to indicate DTS plays a key role in the program evaluation but PJM is responsible for identifying action items and timelines
- Section 2: reorganized flow to accommodate new Markets exam
- 2.1 and 2.2: cover what is common to all exams
- 2.2.5: Added Disciplinary Actions section
- 2.3: Only deals with required credentials; removed time elements which are covered in section 3
- 3.2.1: EOP schedule prorated to accommodate individuals that leave position; added language to clarify PJM and DTS roles in annual task training
- 3.2.2: added language to indicate change to annual requirement for continuing training starting in 2019 MOC Generation Dispatchers
- 3.2.4: added language to indicate change to annual requirement for continuing training starting in 2019 for Small Generation Plant Dispatchers
- 3.2.5: added language to include additional audience in required initial and continuing training
- 3.3: updated timing requirements to annual for MOC Generation dispatchers and Small Generation Plant Dispatchers
- Section 4: Consistency in formatting throughout section
- 4.3.1: Removed “beginning in 2012”
- 4.4: Changed requirement for PJM Generation Certification timeline from 1 year

to 6 months to match the PJM member requirement.

- 4.4: Removed ExSchedules from list of Master Coordinator related tools
- 4.5: Added clarifying language to Simulator Retest process
- 4.6: Added clarifying language to Simulator Retest process. Replaced the word “Understand” in Skills and Knowledge section with “Ability to demonstrate knowledge of”.
- 4.9: Replaced the word “quiz” with “assessment”.