

Dispatcher Training Subcommittee

WebEx

October 18, 2022

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Approval of meeting minutes from September 2022

The September 2022 Meeting minutes were accepted without any correction or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. 2022 PJM Drills (9:10 – 9:30)

- Doug Guignet and Danny Restucci, PJM, thank the participants for this year's Fall Restoration Drill and reminded companies to submit their drill debrief information to the SharePoint site. For any questions, please contact Douglas.Guignet@pjm.com.
- Ed Figuli, PJM, provided an update on the Grid Security Drill for 2022. For additional details please see the posted [meeting materials](#). For any questions please contact Edward.Figuli@pjm.com.

2022 Summer Emergency Procedures Drill	5/3/22 Primary – <i>Complete</i>
2022 Spring Restoration Drill	5/19/22-5/20/22 Primary – <i>Complete</i>
2022 Fall Restoration Drill	10/12/22 Primary – <i>Complete</i>
2022 Winter Emergency Procedures Drill	11/3/22
2022 Grid Security Drill	11/15/22

6. Training Items (9:30 – 9:40)

- 2022 Annual Training Plan

In-person training sessions through December have opened for registration. Additional asynchronous courses are available via the LMS, including several self-study courses that are available for registration. For any questions, please contact TrainingSupport@pjm.com.

- Train-the-Trainer

PJM will be hosting its annual Train-the-Trainer session virtually in 2022. Partnering with ATD, the *Instructional Design for eLearning* course will focus on the entire instructional design process from start to finish and shows you how to apply that process to e-learning projects.

Session Dates: December 6-8, 2022 (9am – 5pm ET)

Registration will be sent to the DTS by October 19, 2022. Session details, including the link to the virtual session, will be provided to participants after registration. For questions, please contact TrainingSupport@pjm.com.

- 2023 Operator Seminar

Maureen Curley, PJM, provided an update on the 2023 Operator Seminar. For additional details please see the posted [meeting materials](#). For any questions please contact maureen.curley@pjm.com.

- PJM Certification Update

Michael Hoke, PJM, provided an update on the PJM Generation and Transmission exams. New forms for both exams will be launching in November 2022. Additionally, if you are interested in participating on the exam working groups for either exam, please contact Michael.Hoke@pjm.com for more information.

- End-of-year reminders

PJM has begun sending notifications regarding operator/dispatcher status with respect to the 2022 PJM Continuing Training requirements. If you have individuals who have completed training from NERC CE Providers, please submit your records so that we can update the PJM LMS.

The 2022 PJM and company program evaluations have been added to the DTS company accounts in the PJM LMS. Please provide any feedback or suggestions for training topics that would be helpful this year. If you have any questions about the evaluation or need assistance accessing your company account in the LMS, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:40 – 9:45)

No additional items from the DTS.

Compliance Updates (9:45)

- See October OC Meeting Materials for Reliability Compliance Update:
<http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
November 15, 2022	9:00 a.m.	WebEx	11/7/2022	11/10/2022
December 20, 2022	9:00 a.m.	WebEx	12/12/2022	12/15/2022

Author: Maureen Curley

October Attendees

Steve Mines	AEP
Treasa Himmelspach	AEP
Doug Norman	AES
Josh Benson	AES
Joshua Wilson	AES
Vince Guntle	American Powernet
Brian Croteau	BETM
Sue Ziegler	BGE/Exelon
Jason Proconiar	Buckeye
Larry Crudup	CES
Jim Rebsamen	ComEd
Tunisia Riley	ComEd
Scott Simpson	Constellation
Bennie Rice	CPP
Richard Vendetti	CPP
Marquette Hooker	Dominion Energy
John Sturgeon	Duke Energy
Christopher J. Taylor	Duquesne Light
Robert Felix Jr.	Duquesne Light
Thomas Cichowski	Duquesne Light
Nick Greenhawk	Easton Utilities
Troy Jones	Easton Utilities
Allen Halliwell	First Energy
Derrick Swym	First Energy
Eric Bryant	First Energy
Jennifer Ford	First Energy

John Wilson	First Energy
Peter Salerno	First Energy
Benjamin Bernier	Mercuria
Mahila Christopher	Ohio PUC
Patrick Parasram	ORU
George Brady	OVEC
Jim Donahue	OVEC
Brian Guzejko	PECO
Áine Hasham	PJM
Daniel Restucci	PJM
Doug Guignet	PJM
Edward Figuli	PJM
Elizabeth Davis	PJM
Maureen Curley	PJM
Michael Hoke	PJM
Troy Cawley	PJM
Chris OLeary	PSEG
Meghan Pietrocola	Public Service
Pamela Wiggins	Public Service
Jim Augello	Siemens Neptune
Michael Goulding	Silver Run Electric
Andre Francis	SMECO
Ashley Scheelar	TransAlta
Nick Corder	TYR Energy
Chris Lauer	UGI



Meeting Minutes

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

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