

Dispatcher Training Subcommittee

WebEx

November 15, 2022

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Approval of meeting minutes from October 2022

The October 2022 Meeting minutes were accepted without any correction or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. 2022 PJM Drills (9:10 – 9:30)

- Doug Guignet, PJM, provided a summary of the 2022 Fall Restoration drill. For additional details, please see the posted [meeting materials](#). For any questions, please contact Douglas.Guignet@pjm.com.

2022 Summer Emergency Procedures Drill	5/3/22 Primary – Complete
2022 Spring Restoration Drill	5/19/22-5/20/22 Primary – Complete
2022 Fall Restoration Drill	10/12/22 Primary – Complete
2022 Winter Emergency Procedures Drill	11/3/22 – Complete
2022 Grid Security Drill	11/15/22 – Complete

6. Training Items (9:30 – 9:40)

- Review of Annual Training Tasks for Transmission Owner Operators

Maureen Curley, PJM, reviewed the Annual Task Training for 2023. A list of the tasks identified as requiring training in 2023 can be found in the [meeting materials](#). For questions, please contact Maureen.Curley@pjm.com.

- PJM Certification Update

Maureen Curley, PJM, provided an update on the PJM Generation and Transmission exams. A new form for the Transmission exam will go live on 11/21/2022, accompanied by an increase to the cut score from 65 to 67. The Candidate Bulletin has been updated. A new form for the Generation exam will go live on 11/28/2022. There is no change to the cut score for the Generation exam. Additionally, if you are interested in participating on the exam working groups for either exam, please contact Michael.Hoke@pjm.com for more information.

- 2023 Draft Training Plan

Maureen Curley, PJM, provided an update on the [2023 Draft Training Plan](#). For additional details please see the website. For any questions please contact maureen.curley@pjm.com.

- End-of-year reminders

PJM has begun sending notifications regarding operator/dispatcher status with respect to the 2022 PJM Continuing Training requirements. If you have individuals who have completed training from NERC CE Providers, please submit your records so that we can update the PJM LMS.

The 2022 PJM and company program evaluations have been added to the DTS company accounts in the PJM LMS. Please provide any feedback or suggestions for training topics that would be helpful this year. If you have any questions about the evaluation or need assistance accessing your company account in the LMS, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:40 – 9:45)

No additional items from the DTS.

Compliance Updates (9:45)

- See November OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Information Only Posting

- The PJM Manual 03 Attachment E: Automatic Sectionalizing Schemes Pending Approval and Recent Changes document has been posted.

Future Meeting Dates and Materials

Date	Time	Location	Materials Due to Secretary 	Materials Published
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December 20, 2022	9:00 a.m.	WebEx	12/12/2022	12/15/2022
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Author: Maureen Curley

November Attendees

Nate Wyatt	ACES Power
Timm Maynard	AEP
Treasa Himmelsbach	AEP
Doug Norman	AES
Brian Croteau	BETM
Sue Ziegler	BGE/Exelon
Jim Rebsamen	ComEd
Tunisia Riley	ComEd
Scott Simpson	Constellation
Bennie Rice	CPP
Richard Vendetti	CPP
Josh Benson	Dayton
Imani Beckwith	Dominion Energy
Jessica Shenk	Dominion Energy
Katherine R Laing	Dominion Energy
Marquette Hooker	Dominion Energy
Renae Forbes	Dominion Energy
John Sturgeon	Duke Energy
Ronald Wong	Duke Energy

Thomas Cichowski	Duquesne
Troy L Jones	Easton Utilities
Kyle Brouillette	IMPA
Sam W	IMPA
Kathleen Wehnes	Maryland PUC
Chas Parks	NRG
George Brady	OVEC
Áine Hasham	PJM
Daniel Restucci	PJM
Doug Guignet	PJM
Maureen Curley	PJM
Chris O'Leary	PSEG
Meghan Pietrocola	Public Service
Pamela Wiggins	Public Service
Michael Goulding	Silver Run Electric
Andre Francis	SMECO
Donald Renz	Tenaska
Ashley Scheelar	Trans Alta
Chris Lauer	UGI

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option.



Meeting Minutes

PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)
Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.