

Dispatcher Training Subcommittee

WebEx

February 21, 2023

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Approval of meeting minutes from January 2023

The January 2023 Meeting minutes were accepted without any correction or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. PJM Drills (9:10 – 9:15)

2023 Spring Restoration Drill	5/17/23-5/18/23 Primary; 5/24/23-5/25/23 Backup
2023 Summer Emergency Procedures Drill	TBD
2023 Fall Restoration Drills	TBD
2023 Winter Emergency Procedures Drill	TBD
2023 GridEx VII	11/14/23-11/15/23

Doug Guignet, PJM, reviewed details for the upcoming 2023 Spring Restoration Drill. For additional information, please see the [meeting materials](#). For questions, please contact Douglas.Guignet@pjm.com or Daniel.Restucci@pjm.com.

6. Manual 40 Revision (9:15 – 9:25)

Doug Guignet, PJM, reviewed the proposed changes to PJM Manual 40: Training and Certification Requirements as part of the annual review. For questions, please contact Douglas.Guignet@pjm.com or Benjamin.Miller@pjm.com.

7. Training Items (9:25 – 9:40)

- 2023 Operator Seminar

Áine Hasham, PJM, provided an update on the 2023 PJM Operator Seminar. As a reminder, those participating in the virtual sessions will need to access the cloud environment for the simulation exercises. Connection requirements and information can be found [here](#). For questions or to arrange an opportunity to test the connection to the virtual training simulator, please contact TrainingSupport@pjm.com.

- PJM Certification Update

Michael Hoke, PJM, provided an update on the PJM Generation and Transmission exams. The Job Analysis Survey for the PJM Generation exam will run through February 24, 2023. Thank you in advance for your participation.

If you are interested in participating on the exam working groups for either the PJM Generation or PJM Transmission exam, please contact Michael.Hoke@pjm.com for more information.

- Training Activity Submissions


The DTS was reminded to submit training records for operators/dispatchers so that their records can be updated in the PJM LMS. For questions, please contact TrainingSupport@pjm.com.

8. Additional Items from the DTS (9:40 – 9:45)

No additional items from the DTS.

Information Only Posting

- See February OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
March 21, 2023	9:00 a.m.	WebEx	3/14/2023	3/16/2023
April 18, 2023	9:00 a.m.	WebEx	4/11/2023	4/13/2023
May 16, 2023	9:00 a.m.	WebEx	5/9/2023	5/11/2023
June 13, 2023	9:00 a.m.	WebEx	6/6/2023	6/8/2023

Author: Maureen Curley

February Attendees

Steve Mines	AEP	Terry L Gates	AEP
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Treasa Himmelspach	AEP
Sue Ziegler	BGE/Exelon
Brian Croteau	Boston Energy
Brandon McGee	CES
Jim Rebsamen	ComEd
TJ Johnson	ComEd
Ben Weimer	Constellation
Scott Simpson	Constellation
Bennie Rice	CPP
Richard Vendetti	CPP
Josh Benson	Dayton Power & Light
Paul Neyer	Dayton Power & Light
Katherine Laing	Dominion Energy
Marquette M Hooker	Dominion Energy
Renae Forbes	Dominion Energy
Tyler Swearingen	Dominion Energy
Zeja Jing	Dominion Energy
John Sturgeon	Duke Energy
Christopher J. Taylor	Duquesne Light
Robert Felix JR	Duquesne Light
Thomas Cichowski	Duquesne Light
Nick Greenhawk	Easton Utilities
Greg Williams	EKPC
Allen Halliwell	First Energy
Anthony Mollison	First Energy
Jim Eckels	First Energy
John Wilson	First Energy
Mark Garza	First Energy
Peter Salerno	First Energy

Steffen Gilmer	First Energy
Jim Augello	Neptune
Chas Parks	NRG
Mahila Christopher	Ohio PUC
Jim Donahue	OVEC
Áine Hasham	PJM Interconnection
Benjamin Miller	PJM Interconnection
Brian Lynn	PJM Interconnection
Daniel Restucci	PJM Interconnection
Doug Guignet	PJM Interconnection
Erica Breslin	PJM Interconnection
Frank Hartman	PJM Interconnection
Janell Fabiano	PJM Interconnection
Jeff Yeager	PJM Interconnection
Marc Farinas	PJM Interconnection
Maureen Curley	PJM Interconnection
Michael Hoke	PJM Interconnection
Richard Brown	PJM Interconnection
Mark Russomano	PPL Utilities
Meghan Pietrocola	Public Service
Nick Rose	Public Service
Pamela Wiggins	Public Service
Patrick Parasram	Rockland
Michael Goulding	Silver Run Electric
Andre Francis	SMECO
Donald Renz	Tenaska
Chris Lauer	UGI
Robert Simmonette	UGI

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed



Meeting Minutes

transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.