

## Dispatcher Training Subcommittee

WebEx

March 12, 2024

9:00 a.m. – 10:00 a.m. EPT

### Administration (9:00-9:05)

#### 1. Welcome

Marc Farinas, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

#### 2. Request for any additional agenda items

#### 3. Approval of meeting minutes from February 2024

The draft minutes from February 2024 were approved with 0 objections and 0 abstentions.

### Monthly Items & Training Updates (9:05-9:50)

#### 4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com) as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

#### 5. PJM Drills (9:10 – 9:15)

|  |  |
|--|--|
| 2024 Spring Restoration Drill          | 5/15/24-5/16/24 Primary; 5/22/24-5/23/24 Back-up |
| 2024 Summer Emergency Procedures Drill | 5/2/24   |
| 2024 Fall Restoration Drills           | TBD  |
| 2024 Winter Emergency Procedures Drill | TBD  |
| 2024 Grid Security Drill               | 10/29/24   |

Doug Guignet, PJM, provided a summary of the 2024 Spring Restoration drill. For additional information, please see the [meeting materials](#). For questions, please contact [Doug.Guignet@pjm.com](mailto:Doug.Guignet@pjm.com).

Ed Figuli, PJM, provided a summary of the 2024 Grid Security drill. For questions, please contact [Edward.Figuli@pjm.com](mailto:Edward.Figuli@pjm.com).

Jeff Yeager, PJM, provided a summary of the 2024 Summer Emergency Procedures drill. For questions, please contact [Jeffrey.Yeager@pjm.com](mailto:Jeffrey.Yeager@pjm.com).

## 6. 2024 PJM Operator Seminar Update (9:25 – 9:35)

Maureen Curley, PJM, provided an update on the 2024 PJM Operator Seminar. For additional information, please see the [meeting materials](#). For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

## 7. Training Items (9:35 – 9:45)

- Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. Testing is now available through Meazure Learning. To apply for the exam, please visit: <https://pjm.com/training/certification>. If you have any questions or comments, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Annual Training Plan

Maureen Curley, PJM, provided an update on the draft 2024 training calendar that is available on the PJM website. If you have any questions or comments on the draft training plan, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).


- Training Activity Submissions

Maureen Curley, PJM, reminded the DTS that Training Activity Submission forms for training completed in 2023 should be submitted to PJM ASAP, so that the PJM LMS can be updated. The DTS was also reminded to ensure that company rosters in the LMS are accurate and up-to-date. For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

## 8. Additional Items from the DTS (9:45 – 9:50)

### Information Only Posting

- See March OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

| Future Meeting Dates and Materials |           |          | Materials Due to Secretary  | Materials Published |
|------------------------------------|-----------|----------|--|---------------------|
| Date                               | Time      | Location |  |                     |
| April 16, 2024                     | 9:00 a.m. | WebEx    | 4/9/2024   | 4/11/2024           |
| May 14, 2024                       | 9:00 a.m. | WebEx    | 5/6/2024   | 5/8/2024            |
| June 11, 2024                      | 9:00 a.m. | WebEx    | 6/4/2024   | 6/6/2024            |

Author: Marc Farinas

March Attendees

|                    |                  |
|--------------------|------------------|
| Treasa Himmelspach | AEP              |
| Vince Guntle       | Americanpowernet |
| Sue Ziegler        | BGE              |
| Jason Proconiar    | Buckeye          |
| Brandon McGee      | CES              |
| James Rebsamen     | Comed            |
| TJ Johnson         | Comed            |
| Scott Simpson      | Constellation    |
| Bennie Rice        | CPP              |
| Joe Kenealy        | CPP              |
| Ronald Wong        | DEOK             |
| Katherine Laing    | Dominion         |
| Renae Forbes       | Dominion         |
| Alyssa Kelley      | Dominion MOC     |
| John Sturgeon      | Duke             |
| Thomas Cichowski   | Duquesne         |
| Nick Greenhawk     | Easton Utilities |
| Greg Williams      | EKPC             |
| Ronnie Mollohan    | EKPC             |
| David Green        | First Energy     |
| Derrick Swym       | First Energy     |
| Jennifer Haymon    | First Energy     |
| Jim Eckels         | First Energy     |
| Lonnie Bush        | First Energy     |
| William Trent      | First Energy     |
| Chastity Parks     | NRG              |
| Brian Guzejko      | PECO             |
| Tom Hunt           | PECO             |

|                   |                     |
|-------------------|---------------------|
| Áine Hasham       | PJM                 |
| Becky Davis       | PJM                 |
| Daniel Restucci   | PJM                 |
| Doug Guignet      | PJM                 |
| Edward Figuli     | PJM                 |
| Erica Breslin     | PJM                 |
| Jeff Yeager       | PJM                 |
| Marc Farinas      | PJM                 |
| Maureen Curley    | PJM                 |
| Michael Hoke      | PJM                 |
| Mollie Lacek      | PJM                 |
| Nitin Sem         | PJM                 |
| Rich Brown        | PJM                 |
| Sung Kim          | PJM                 |
| Mark Russomano    | PPL                 |
| Meghan Pietrocola | PSEG                |
| Pamela Wiggins    | PSEG                |
| Simone Duncan     | PSEG                |
| Simone Duncan     | PSEG                |
| William Mehnert   | Rockland Electric   |
| Jessika Ford      | Silver Run Electric |
| Andre Francis     | SMECO               |
| Chris Lauer       | UGI                 |
| Brian Stettler    | UGI Energy Services |
| Timm Desalis      | Vineland            |
| Paul Hesson       | WM Renewable Energy |

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.



# Meeting Minutes

**Participant Identification in Webex:**

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**Participant Use of Webex Chat:**

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.