

## Dispatcher Training Subcommittee

WebEx

May 14, 2024

9:00 a.m. – 10:00 a.m. EPT

### Administration (9:00-9:05)

#### 1. Welcome

Marc Farinas, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

#### 2. Request for any additional agenda items

#### 3. Approval of meeting minutes from April 2024

The draft minutes from April 2024 were approved with 0 objections and 0 abstentions.

### Monthly Items & Training Updates (9:05-9:50)

#### 4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com) as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

#### 5. PJM Drills (9:10 – 9:15)

2024 Spring Restoration Drill	5/15/24-5/16/24 Primary; 5/22/24-5/23/24 Back-up
2024 Fall Restoration Drills	TBD
2024 Winter Emergency Procedures Drill	TBD
2024 Grid Security Drill	10/29/24

Doug Guignet, PJM, provided a summary of the 2024 Spring Restoration drill. For additional information, please see the [meeting materials](#). For questions, please contact [Doug.Guignet@pjm.com](mailto:Doug.Guignet@pjm.com).

Ed Figuli, PJM, provided a summary of the 2024 Grid Security drill. For questions, please contact [Edward.Figuli@pjm.com](mailto:Edward.Figuli@pjm.com).

#### 6. Training Items (9:35 – 9:45)

- Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. Testing is now available through Meazure Learning. To apply for the exam, please visit:

<https://pjm.com/training/certification>. If you have any questions or comments, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Annual Training Plan

Maureen Curley, PJM, provided an update on the draft 2024 training calendar that is available on the PJM website and an update for the Seminar training material. If you have any questions or comments on the draft training plan, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Training Activity Submissions

Maureen Curley, PJM, reminded the DTS to ensure that company rosters in the LMS are accurate and up-to-date. For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

## 7. Additional Items from the DTS (9:45 – 9:50)

### Information Only Posting

- See May OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
June 11, 2024	9:00 a.m.	WebEx	6/3/2024	6/6/2024
July 16, 2024	9:00 a.m.	WebEx	7/8/2024	7/11/2024
August 13, 2024	9:00 a.m.	WebEx	8/5/2024	8/8/2024

Author: Marc Farinas

### May Attendees

Áine Hasham	PJM
Allen Halliwell	First Energy
Alyssa Kelley	Dominion Gen
Andre Francis	Smeco
Becky Davis	PJM
Benjamin Bernier	Mercuria
Benjamin Parent	PPL
Brian Croteau	BETM
Brian Guzejko	PECO
Chris Lauer	UGI
Chris Oleary	PSEG Gen
Christopher Taylor	Duquesne
Christy Dobrucky	Dominion
Daniel Restucci	PJM

David Hasson	Apex
Doug Guignet	PJM
Edward Figuli	PJM
Greg Williams	EKPC
James Rebsamen	Comed
James Rucci	Constellation
Jason Proconiar	OhioEC
Jeff Yeager	PJM
Jennifer Ford	First Energy
John Sturgeon	Duke
Kara Smith	OhioEC
Marc Farinas	PJM
Mark Russomano	PPL
Maureen Curley	PJM

Meghan Pietrocola	PSEG
Michael Goulding	Silver Run
Michael Hoke	PJM
Michael Small	Comed
Mollie Lacek	PJM
Nate Wyatt	ACES
Nick Greenhawk	Easton Utilities
Nick Hall	Gridforce
Nick Rose	PSEG
Pamela Wiggins	PSEG
Paul Hesson	WM

Paul Neyer	Dayton Trans
Renae Forbes	Dominion Trans
Ron Wong	Duke
Ronnie Mollohan	EKPC
Scott Simpson	Constellation
Sue Ziegler	BGE
Timm DeSalis	Vineland
TJ Johnson	Comed
Treasa Himmelspach	AEP
Vince Guntle	American PowerNet
William Mehnert	Rockland

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

**Participant Identification in Webex:**

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The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.