

Dispatcher Training Subcommittee

WebEx

September 15, 2020

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from August 2020

The August 2020 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com if they have an operator who is getting close to a training/certification requirement due date. PJM will work with the individuals on a plan to meet the requirements.

5. 2020 PJM Drill Dates (9:10 – 9:15)

2020 Summer Emergency Procedures Drill	6/2/20 – <i>completed</i>
2020 Restoration Drills	West Drill: 10/6/20 – 10/7/20 East Drill: 10/28/20 – 10/29/20
2020 Winter Emergency Procedures Drill	11/18/20
2020 Grid Security Drill	11/10/20

2020 Restoration Drill Update

Brian Lynn, PJM, provided the DTS with an update on the drill invitations and simulator status for the 2020 Restoration drill. For questions, please contact SystemRestorationDrillTm@pjm.com

2020 Grid Security Drill Update

Don Wallin, PJM, provided an update on the 2020 Grid Security Drill. For questions or more information, please contact Don.Wallin@pjm.com or Brad.Harris@pjm.com.

6. Training on Unit Dispatch (9:15 – 9:20)

Troy Cawley, PJM, provided an update on a just-in-time training on Unit Dispatch that will be available by October, 2020. For additional details about the training on Unit Dispatch, please see the presentation posted with the [meeting materials](#).

7. Working from home: Human Performance Concepts (9:20 – 9:35)

Glen Boyle, PJM, provided a short presentation on Human Performance Concepts: “Work from Home Edition”. This presentation outlined the unique and numerous challenges to the daily work in the current environment for those that are working from home. It also highlighted the Human Performance tools that can help reduce these errors, spotlighting Stress Management, Task Loading, and Checking and Verification. For additional details about the Human Performance Concepts presentation, please see the presentation posted with the [meeting materials](#).

8. Training Items (9:35 – 9:40)

- PJM Transmission Certification Exam Update

Maureen Curley gave a brief update on the Transmission certification exam. After September 30th, 2020 the test will be updated and she reminded that anyone planning to take the exam in the future should reference the new resources when preparing for the exam posted on pjm.com.

- 2020 Training Update

Due to the COVID-19 pandemic, PJM has cancelled the in-person classes scheduled through the end of the year. PJM is actively working on ways to provide training hours to members to meet the training and certification requirements:

- PJM offers a number of courses for credit through the Learning Management System (LMS). For additional courses, or questions related to course availability, please contact TrainingSupport@pjm.com
- PJM is hosting a number of virtual sessions on a variety of operations and markets topics. Some of the sessions will also contain simulation and EOP hours. These sessions are posted for registration on www.pjm.com.
- For individuals completing the online Generation and Transmission ITP, PJM will be hosting a weekly session where instructors will be available to answer questions and provide additional clarification. These sessions will be posted for registration in the LMS.
- For companies interested in using the PJM LMS to deploy company-specific training to operators, please contact TrainingSupport@pjm.com

- End-of-year reminders

The PJM Training Program evaluation has been added to the DTS Company Accounts in the PJM LMS. The DTS was reminded to complete this evaluation for 2020. For questions related to the program evaluation or the company accounts in the LMS, please contact TrainingSupport@pjm.com.

9. Additional Items from the DTS (9:40 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- See September OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Information Only Posting

PJM Manual 03: Transmission Operations, Attachment E: Automatic Sectionalizing Schemes Automatic Sectionalizing Schemes Pending Approval and Recent Changes have been posted with the meeting materials.

Future Meeting Dates

October 20, 2020	9:00 a.m.	WebEx
November 17, 2020	9:00 a.m.	WebEx
December 15, 2020	9:00 a.m.	WebEx

September Meeting Attendees:

Jonathan Fowler	ACE
Nate Wyatt	ACES Power
Steve Mines	AEP
Mark Armstrong	AEP
Terry Gates	AEP
Sue Ziegler	BGE
Brian Croteau	Boston Energy
Jason Proconiar	Buckeye Power
Brandon R. McGee	CES
Larry Crudup	CES
Chris Sharp	ComEd
Tunisia Riley	ComEd
Shodhan Patel	Constellation
Mark Grear	Constellation
James Rucci	Constellation
Josh Benson	Dayton
Victoria Drummond	Dominion Energy
Kathy Laing	Dominion Energy
John Sturgeon	Duke Energy

Ronald Wong	Duke Energy
Tom Paff	Duke Energy Renewables
Thomas Cichowski	Duquesne Light
Christopher Taylor	Duquesne Light
Floyd Nelson	Dynegy
Troy Jones	Easton Utilities
Ronnie Mollohan	EKPC
Derrick Swym	First Energy
A Jae Roysdon	First Energy
Jennifer Ford	First Energy
Jim Eckels	First Energy
Al Boehlke Jr.	First Energy
Jeff Burris	First Energy
John Wilson	First Energy
Lonnie Bush	First Energy
Eric Bryant	First Energy
Mark Klohonatz	First Energy
Kelly Blackmer	GridForce
George Brady	OVEC

Jim Donahue	OVEC
Tom Hunt	PECO
Douglas Guignet	PJM
Don Wallin	PJM
Mike Sitarchyk	PJM
Troy Cawley	PJM
Brian Lynn	PJM
Daniel Restucci	PJM
Maureen Curley	PJM
Bill DePasquale	PJM
Glen Boyle	PJM
Áine Hasham	PJM
Brett Johnson	PPL

Ben Parent	PPL
Chris OLeary	PSEG
Pamela Wiggins	Public Service
Peter Downes	Public Service
Patrick Parasram	Rockland
Michael Goulding	Silver Run Electric
Kathleen Wehnes	State of Maryland
Mahila Christopher	State of Ohio
Donald Renz	Tenaska
Nick Corder	TYR Energy
David Lloyd	UGI
Paul Hesson	WM Renewables

Author: Maureen Curley

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

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 Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.